

Hormead Parish Council
1 to 28 February 2019

ACCOUNTS

APPENDIX A

BALANCES BROUGHT FORWARD					Value	Clerk's Salary & Expenses February					
BANK 1 Feb					£ 14,332.99	SALARY	hours	rate			
Available balance b/fwd 1 Feb					£ 13,824.56	Feb	Chq 1694 28 Feb		£	508.32	
INCOME					Value	EXPENSES February to pay in March					
Payee	Item	Ref	Date	Value		Miles	rate				
Cash	Refund on 11 Nov return sales	100125	4-Feb	£ 9.00		Travel	36	£0.45	£	16.20	
M Irons	Pavilion hire	100126	6-Feb	£ 40.00		See Appendix B2 for details					
Total					£ 49.00	Broadband, telephone and office space					
EXPENDITURE					Value	See Appendix B2 for details					
Payee	Service Received	Cheque No	Cheque Date	Value	VAT included	mins					
Clerk	Mileage/phone/office January	1688	21-Feb	26.11	-	Telephone	46	£ 0.15	£	6.90	
Clerk cash	Petty cash expenses January	1689	21-Feb	11.46	-	Broadband contribution @ £8/month £ 8.00					
SC Ruff	Litterpicking to 25/1 11 of 12	1690	21-Feb	260.00	-	Space, lighting, heating & electricity contribution @ £3 per month £ 3.00					
SC Ruff	Litterpicking to 22/2 12 of 12	1691	21-Feb	260.00	-	See Appendix B2 for details					
Affinity Water	Meads water 10/8/17 to 7/2/19	1692	21-Feb	26.42	-	TOTAL £ 34.10					
E.ON	Electricity 10 Nov to 12 Feb	1693	21-Feb	96.42	4.59	Cheque 1695 21/3					
Clerk	Salary February	1694	28-Feb	508.32	-	Petty cash float February					
TOTAL EXPENDITURE					£ 1,188.73	£ 4.59	Pay in March				
Balances Carried Forward					Cash book AVAILABLE	Bank Statement	8/3 Argos memory stick £ 9.99				
Current Account	AVAILABLE BALANCE brought forward*	1-Feb	£ 13,824.56	£ 14,332.99	8/3 printer paper £ 5.00						
Plus income			£ 49.00	£ 49.00	19/3 Tekhouse laptop £ 30.00						
Less expenditure			£ 1,188.73	£ 1,188.73	Chq 1689 21/2 £ 44.99						
Less previous months' cheques presented in month			£ -	£ -	Petty Cash in hand £ 5.01						
Plus stopped cheques			£ -	£ -	PETTY CASH FLOAT BALANCE £ 50.00						
Unpresented prev months' cheques are included in available balance			£ -	£ -	Bank statement Reconciliation						
Plus unpresented February cheques 1690 1691, 1694			£ -	£ 1,028.32	Opening bank balance 1 Feb £ 14,332.99						
AVAILABLE BALANCE Carried Forward	28-Feb	£ 12,684.83	£ 13,713.15	Add Income £ 49.00							
Plus petty cash in hand £ 50.00					Less Expenditure £ 1,188.73						
minus unpresented Feb £ 1,028.32					Less prev months' cheques presented** £ 508.43						
					Add unpresented Jan cheques*** £ 1,028.32						
					Reconciled with statement to 28 Feb £ 13,713.15						
					PRESENTED PREV MONTHS' CHEQUES **						
					31-Jan Clerk 1686 445.00						
					31-Jan Clerk 1687 63.43						
					TOTAL prev months' cashed cheques £ 508.43						
					UNPRESENTED PREV MONTHS' CHEQUES*						
					Incl in available bal b/fwd TOTAL £ -						
					UNPRESENTED FEBRUARY CHEQUES						
					Chq date						
					21-Feb SC Ruff 1690 260.00						
					21-Feb SC Ruff 1691 260.00						
					28-Feb Clerk 1694 508.32						
					UNPRESENTED February TOTAL £ 1,028.32						

£ 13,713.15
 £ 1,028.32
 £ 12,684.83