Hormead Parish Council **ACCOUNTS** **APPENDIX A**
1 to 30 APRIL 2017

BALANCES BROUGHT FORWARD				Value
			BANK 1 APRIL	£ 6,916.58
			Available balance b/fwd 1 APRIL	£ 5,836.58

INCOME

Payee	Item	Ref	Date	Value
EHDC	War Memorial restoration grant	100104	21-Apr	£ 350.00
HMRC	VAT reclaim payment for 2016/17	694977	24-Apr	£ 1,121.58
EHDC	Precept payment 1 of 2	H8288	28-Apr	£ 8,250.00
Total				**£ 9,721.58**

EXPENDITURE

Payee	Service Received	Cheque No	Cheque Date	Value	VAT included
Clerk	Mileage & phone exp, March	1483	20-Apr	£ 22.68	£ -
Clerk	Petty cash top up March	1484	20-Apr	£ 18.62	£ -
HAPTC	Annual subscription	1485	20-Apr	£ 396.25	£ -
Hugh McAlpine	Restoring War Memorial	1486	20-Apr	£ 700.00	£ -
SC Ruff	Litterpicking to 20/4 No1	1487	20-Apr	£ 260.00	£ -
EHC	TEN licence for 24 June	1488	20-Apr	£ 21.00	£ -
Earthworms	Meads contract April	1489	20-Apr	£ 675.00	£ -
Clerk	Salary April	1490	30-Apr	£ 417.60	£ -
TOTAL EXPENDITURE				**£ 2,511.15**	**£ -**

Balances Carried Forward			AVAILABLE	Bank Statement
Current Account	AVAILABLE BALANCE brought forward*	31-Mar	£ 5,836.58	£ 6,916.58
Plus income			£ 9,721.58	£ 9,721.58
Less expenditure			£ 2,511.15	£ 2,511.15
Less previous months' cheques presented in month				£ 956.00
Plus cancelled cheques				£ -
Unpresented previous months' cheques included in available balance		£ 124.00		
Plus unpresented April cheques				£ 834.85
	AVAILABLE BALANCE Carried Forward	30-Apr	£ 13,047.01	£ 14,005.86
	Plus petty cash in hand		£ 50.00	
				£ 14,005.86
			less unpresented	£ 834.85
			less unpresented	£ 124.00
				£ 13,047.01

Clerk's Salary & Expenses APRIL

SALARY	hours	rate	
1-30 APR	Basic 39		£ 455.00
	Additional: back pay on pay award		£ -
			£ 455.00
PAYE			£ 37.40
	Chq 1490 30/4	Total	£ 417.60

EXPENSES APRIL to pay May

	Miles	rate	
Travel	28	£0.45	£ 12.60
See Appendix B2 for details			

Broadband, telephone and office space	mins		
Telephone	6	£ 0.08	£ 0.48
Broadband contibution @ £8/month			£ 8.00
Space, lighting, heating & electricity contribution @ £3 per month			£ 3.00
See Appendix B2 for details		TOTAL	£ 24.08
			Cheque 1491 18/5

Petty cash float APRIL pay in May	Total	VAT incl
19/4 Wilk Files	£ 2.50	
19/4 Sainsburys stationery	£ 4.00	
21/4 Wilko stamps	£ 6.72	
25/4 Sainsburys envelopes	£ 1.50	
27/4 Wilko paper	£ 2.40	
Chq 1492 18/5	£ 17.12	£ -
Cash in hand 30/4	£ 32.88	
PETTY CASH FLOAT BALANCE	£ 50.00	

Bank statement Reconciliation

Opening bank balance 1 April	£ 6,916.58
Add Income	£ 9,721.58
Less Expenditure	£ 2,511.15
Less prev months' cheques presented**	£ 956.00
Add unpresented Feb cheques***	£ 834.85
	£ -
Reconciled statement to 30 April	**£ 14,005.86**

PRESENTED PREV MONTHS' CHEQUES **

16-Mar	Earthworms	1480	£ 335.00
31-Mar	Clerk	1481	£ 417.60
31-Mar	HMRC	1482	£ 203.40
	TOTAL prev months' cashed cheques		£ 956.00

UNPRESENTED PREV MONTHS' CHEQUES*

16-Mar	Style:Cymru	1472	£ 124.00
Incl in available bal b/fwd		TOTAL	£ 124.00

UNPRESENTED MARCH CHEQUES AS AT 30 APRIL

Chq date			
20-Apr	HAPTC	1485	£ 396.25
20-Apr	EHDC	1488	£ 21.00
30-Apr	Clerk	1490	£ 417.60
	UNPRESENTED APRIL TOTAL		£ 834.85