Hormead Parish Council **ACCOUNTS** **APPENDIX A**
1 to 30 June 2019

BALANCES BROUGHT FORWARD	Value
BANK 1 June	£ 17,218.77
Available balance b/fwd 1 June	£ 14,832.51

INCOME

Payee	Item	Ref	Date	Value
HMRC	VAT reclaim payment	BACS	13-Jun	£ 1,372.37
Total				**£ 1,372.37**

EXPENDITURE

Payee	Service Received	Cheque No	Cheque Date	Value	VAT included
Good Neighbours	Donation	1720	20-Jun	50.00	-
Landscape Concept	Meads maintenance May 4 of 8	1721	20-Jun	975.00	162.50
SC Ruff	Litterpicking to 14/6 3 of 12	1722	20-Jun	260.00	-
Clerk	Mileage etc expenses May	1723	20-Jun	31.70	-
Clerk - petty cash	Petty cash top-up May	1724	20-Jun	12.96	-
Clerk reimburse	Office 695 annual licence (50%)	1725	20-Jun	40.00	-
Clerk reimburse	Printer ink Cartridge Monkey	1726	20-Jun	103.12	17.18
Clerk	Salary June	1727	30-Jun	519.70	-
HMRC	PAYE first quarter, April - June	1728	30-Jun	97.80	-
TOTAL EXPENDITURE				**£ 2,090.28**	**£ 179.68**

Balances Carried Forward			Cash book AVAILABLE	Bank Statement
Current Account	AVAILABLE BALANCE brought forward*	1-Jun	£ 14,832.51	£ 17,218.77
Plus income			£ 1,372.37	£ 1,372.37
Less expenditure			£ 2,090.28	£ 2,090.28
Less previous months' cheques presented in month				£ 2,381.26
Plus stopped cheques			£ -	£ -
Unpresented prev months' cheques are included in available balance				
Plus unpresented May cheques 1709, 1719				£ 1,592.50
	AVAILABLE BALANCE Carried Forward	30-Jun	£ 14,114.60	£ 15,712.10
	Plus petty cash in hand		£ 50.00	

	£ 15,712.10
minus unpresented June	£ 1,592.50
minus unpresented May	£ 5.00
cashbook	£ 14,114.60

Clerk's Salary & Expenses May

SALARY	hours	rate	
June	Chq 1727 30 June		£ 519.70
	HMRC PAYE Chq 1728 30 June		£ 97.80

EXPENSES June to pay in July

	Miles	rate	
Travel	48	£0.45	£ 21.60
See Appendix B2 for details			
Broadband, telephone and office space			
	mins		
Telephone	13	£ 0.15	£ 1.95
Broadband contibution @ £8/month			£ 8.00
Space, lighting, heating & electricity contribution @ £3 per month			£ 3.00
See Appendix B2 for details	TOTAL		£ 34.55
			Cheque 1723 20/6

Petty cash float June	Total	VAT incl
Pay in June		
19/6 Sainsburys paper & stationery	£ 7.50	
Chq 1732 15/7	£ 7.50	£ -
Petty Cash in hand	£ 42.50	
PETTY CASH FLOAT BALANCE	£ 50.00	

Bank statement Reconciliation

Opening bank balance 1 June		£ 17,218.77
Add Income		£ 1,372.37
Less Expenditure		£ 2,090.28
Less prev months' cheques presented**		£ 2,381.26
Add unpresented April cheques***		£ 1,592.50
		£ -
Reconciled with statement to 30 June		£ 15,712.10

PRESENTED PREV MONTHS' CHEQUES **

18-Apr	HAPTC	1702	399.36
16-May	Landscape Concept	1713	975.00
16-May	Landscape Concept	1714	487.20
31-May	Clerk	1719	519.70
	TOTAL prev months' cashed cheques		£ 2,381.26

UNPRESENTED PREV MONTHS' CHEQUES*

			-
16-May	HAPTC	1709	5.00
Incl in available bal b/fwd	TOTAL		£ 5.00

UNPRESENTED JUNE CHEQUES

Chq date			
			975.00
			519.70
			97.80
	UNPRESENTED JUNE TOTAL		£ 1,592.50