

Hormead Parish Council
1 to 30 September 2017

ACCOUNTS

APPENDIX A

BALANCES BROUGHT FORWARD	Value
BANK 30 August	£ 8,219.18
Available balance b/fwd 1 September	£ 7,752.48

INCOME				
Payee	Item	Ref	Date	Value
H Medicott	Cricket match	100109	4-Sep	£ 75.00
B&C Parish Council	LCR subs 1/3rd	100110	13-Sep	£ 5.67
H&H Cricket Club	Cricket hires	100111	18-Sep	£ 400.00
EHDC	Litter pick grant	8288	29-Sep	£ 2,515.24
EHDC	Precept payment 2 of 2	8288	29-Sep	£ 8,250.00
Total				£ 11,245.91

EXPENDITURE	Cheque No	Cheque Date	Value	VAT included
EHDC Annual RPII	1522	12-Sep	51.05	8.51
E.ON Electricity 11/5-10/8	1523	12-Sep	112.05	5.34
Affinity Water Water 22/2-20/8	1524	21-Sep	24.14	-
SC Ruff Litterpicking to 12/8 5/12	1525	21-Sep	260.00	-
T Fuller Arborist Meads tree work	1526	21-Sep	144.00	24.00
Earthworms Meads maintenance August	1527	21-Sep	984.00	164.00
SC Ruff Litterpicking to 8/9 6/12	1528	21-Sep	260.00	-
Clerk Exp mileage/phone/office July/Aug	1529	21-Sep	52.16	-
Clerk Petty cash Petty cash exp July/August	1530	21-Sep	16.03	-
BDO LLP External Audit 2016/17	1531	21-Sep	276.00	46.00
Clerk reimbursement Printer ink	1532	21-Sep	48.42	8.06
Clerk reimbursement Printer ink	1533	21-Sep	53.98	-
ICO Data Protection renewal	1534	21-Sep	35.00	-
Introl (R Jarman) Meads rodent control	1535	21-Sep	130.00	-
Annamaria Viragh Pavilion cleaning 27/7-19/9	1536	30-Sep	130.00	-
cancelled cancelled	1537		-	-
cancelled cancelled	1538		-	-
cancelled cancelled	1539		-	-
HMRC PAYE 2nd quarter, July-Sept	1540	30-Sep	23.60	-
Clerk Salary September	1541	30-Sep	564.70	-
TOTAL EXPENDITURE			£ 3,165.13	£ 255.91

Balances Carried Forward		AVAILABLE	Bank Statement
Current Account	AVAILABLE BALANCE brought forward*	30-Aug	
Plus income		£ 7,752.48	£ 8,219.18
Less expenditure		£ 11,245.91	£ 11,245.91
Less previous months' cheques presented in month		£ 3,165.13	£ 3,165.13
Plus cancelled cheques			£ 466.70
Unpresented prev months' cheques are included in available balance			£ -
Plus unpresented September cheques			£ 1,417.30
AVAILABLE BALANCE Carried Forward	30-Sep	£ 15,833.26	£ 17,250.56

Plus petty cash in hand £ 50.00
 £ 17,250.56
 less unpresented September £ 1,417.30
 £ 15,833.26

Clerk's Salary & Expenses September			
SALARY	hours	rate	
1-30 Sept		Basic 39	£ 455.00
		3 Additional hours	£ 33.90
			£ 488.90
PAYE		Tax rebate	£ 75.80
	Chq 1541 30/9	Total	£ 564.70

EXPENSES September to pay October			
	Miles	rate	
Travel	36	£0.45	£ 16.20
See Appendix B2 for details			
Broadband, telephone and office space			
	mins		
Telephone	12	£ 0.08	£ 0.96
Broadband contibution @ £8/month			£ 8.00
Space, lighting, heating & electricity contibution @ £3 per month			£ 3.00
See Appendix B2 for details		TOTAL	£ 28.16
		Cheque 1544 19/10	

Petty cash float Sept pay in Oct			Total	VAT incl
13/9 Sainsburys paper	£	3.25		
17/9 Co-op pavilion items	£	6.69		
25/9 Sainsburys stamps	£	6.72		
Chq 1545 19/10	£	16.66	£	-
Cash in hand 30/9	£	33.34		
PETTY CASH FLOAT BALANCE	£	50.00		

Bank statement Reconciliation		
Opening bank balance	30 August	£ 8,219.18
Add Income		£ 11,245.91
Less Expenditure		£ 3,165.13
Less prev months' cheques presented**		£ 466.70
Add unpresented cheques***		£ 1,417.30
Reconciled with statement to 30 September		£ 17,250.56

PRESENTED PREV MONTHS' CHEQUES **			
04-Aug	NALC	1519	£ 17.00
31-Aug	Clerk	1521	£ 449.70
TOTAL prev months' cashed cheques			£ 466.70

UNPRESENTED PREV MONTHS' CHEQUES*			
Incl in available bal b/fwd			TOTAL £ -

UNPRESENTED SEPTEMBER CHEQUES AS AT 30 SEPT			
Chq date			
21-Sep	SC Ruff	1525	£ 260.00
21-Sep	T Fuller	1526	£ 144.00
21-Sep	SC Ruff	1528	£ 260.00
21-Sep	ICO	1534	£ 35.00
21-Sep	Annamaria Viragh	1536	£ 130.00
30-Sep	HMRC	1540	£ 23.60
30-Sep	Clerk	1541	£ 564.70
UNPRESENTED SEPT TOTAL			£ 1,417.30

£ 25.00
 £ 7.00