

Hormead Parish Council
1 to 30 September 2018

ACCOUNTS

APPENDIX A

BALANCES BROUGHT FORWARD					Value	
BANK 1 Sept				£	11,540.76	
Available balance b/fwd 1 Sept				£	11,002.64	
INCOME						
Payee	Item	Ref	Date	Value		
EHC	Precept 2 of 2	D/Cr	28-Sep	£ 10,250.00		
Total				£	10,250.00	
EXPENDITURE					VAT	
Payee	Service Received	Cheque No	Cheque Date	Value	included	
Affinity Water	Water 7 Feb - 4 August	1633	03-Sep	35.05	-	
E.ON	Electricity 11 May - 10 August	1634	03-Sep	116.41	5.54	
SC Ruff	Litterpicking to 10/8 - 5 of 12	1635	20-Sep	260.00	-	
Clerk	Mileage/phone/office July/August	1636	20-Sep	43.60	-	
Clerk cash	Petty cash expenses July/August	1637	20-Sep	13.80	-	
Earthworms	Meads maintenance August	1638	20-Sep	438.00	73.00	
SC Ruff	Litterpicking to 7/9 - 6 of 12	1639	20-Sep	260.00	-	
ICO	Data Protection renewal	1640	20-Sep	40.00	-	
Wyddial MCA	Marquee balance payment	1641	20-Sep	2,000.00	-	
A Virage	Pavilion cleaning September	1642	20-Sep	26.00	-	
HMRC	PAYE 2nd quarter July-Sept	1643	30-Sep	60.00	-	
Clerk	Salary September	1644	30-Sep	468.90	-	
TOTAL EXPENDITURE				£	3,761.76	£ 78.54
Balances Carried Forward					Cash book AVAILABLE	Bank Statement
Current Account		AVAILABLE BALANCE brought forward*		1-Sep	£ 11,002.64	£ 11,540.76
Plus income					£ 10,250.00	£ 10,250.00
Less expenditure					£ 3,761.76	£ 3,761.76
Less previous months' cheques presented in month						£ 483.12
Plus stopped cheques					£ -	£ -
Unpresented prev months' cheques are included in available balance						
Plus unpresented May cheques						£ 2,568.90
AVAILABLE BALANCE Carried Forward		30-Sep		£ 17,490.88	£ 20,114.78	
Plus petty cash in hand				£ 50.00		
					£ 20,114.78	£ 15.00
						£ 3.00
						£ 0.64
					£ 17,490.88	£ 18.64
Clerk's Salary & Expenses September						
SALARY	hours	rate				
Sept	Chq 1644	30 Sept	£	468.90		
PAYE					£ -	
EXPENSES September to pay in Oct						
		Miles	rate			
Travel	36	£0.45	£	16.20		
See Appendix B2 for details						
Broadband, telephone and office space						
		mins				
Telephone	15	£ 0.15	£	2.25		
Broadband contribution @ £8/month				£	8.00	
Space, lighting, heating & electricity contribution @ £3 per month				£	3.00	
See Appendix B2 for details		TOTAL		£	29.45	
					Cheque 1649 18/10	
Petty cash float September					Total	VAT incl
Pay in Oct						
19/9 wilko tea towels				£	5.00	
20/9 sains refreshments & paper				£	15.00	
4/10 sains stickers				£	2.00	
4/10 prontaprint notices				£	4.80	
9/10 prontaprint posters				£	4.56	
Chq 1650 18/10				£	31.36	
Petty Cash in hand				£	18.64	
PETTY CASH FLOAT BALANCE				£	50.00	
Bank statement Reconciliation						
Opening bank balance		1 Sept		£	11,540.76	
Add Income				£	10,250.00	
Less Expenditure				£	3,761.76	
Less prev months' cheques presented**				£	483.12	
Add unpresented Sept cheques***				£	2,568.90	
				£	-	
Reconciled with statement to 30 Sept				£	20,114.78	
PRESENTED PREV MONTHS' CHEQUES **						
31-Aug	Clerk	1632		£	468.90	
21-Jun	HAPTC	1617		£	14.22	
TOTAL prev months' cashed cheques				£	483.12	
UNPRESENTED PREV MONTHS' CHEQUES*						
22-Mar	Style Cymru	1583		£	55.00	
Incl in available bal b/fwd		TOTAL		£	55.00	
UNPRESENTED SEPTEMBER CHEQUES						
Chq date						
20-Sep	ICO	1640		£	40.00	
20-Sep	Wyddial MCA	1641		£	2,000.00	
30-Sep	HMRC	1643		£	60.00	
30-Sep	Clerk	1644		£	468.90	
UNPRESENTED SEPTEMBER TOTAL				£	2,568.90	