

**HORMEAD PARISH COUNCIL 2018/19 BUDGET vs ACTUAL at YEAR-END 31 MARCH 2019**

|  | Agreed Jan 18<br>Budget<br>2018/19<br>NET |                       | Actual<br>at Year-End<br>31/03/2019<br>NET |
|--|---|-----------------------|--|
| <b>EXPENDITURE</b>                                     |   |                       |  |
| Clerk salary and PAYE                                  | <b>6,870</b>                              |                       | <b>6,660</b>                               |
| Basic ?increase by 1.5hrs per week to 10.5hrs 2018/19? | 6,370                                     |                       | 6,660                                      |
| Extra: GDPR training ?3 days + full data audit         | 500                                       |                       | -  |
| <b>Other admin</b>                                     | <b>2,877</b>                              |                       | <b>1,699</b>                               |
| Clerk expenses mileage/phone etc                       | 450                                       |                       | 352  |
| Office costs   | 210                                       |                       | 231  |
| Petty cash expenditure                                 | 240                                       |                       | 181  |
| Audit: Int   | 350                                       |                       | 150  |
| <b>Election</b>  | <b>-</b>                                  |                       | <b>-</b>                                   |
| Training - councillors & clerk (excl GDPR)             | 160                                       |                       | 40   |
| Web site   | 150                                       |                       | -  |
| Hall hire  | -   |                       | -  |
| Subscriptions: HAPTC/NALC                              | 401                                       |                       | 401  |
| SLCC   | 70  |                       | 74   |
| ICO  | 38  |                       | 40   |
| CPALC (Clerk)  | 8   |                       | -  |
| LCPAS  | -   |                       | -  |
| GDPR software etc ?                                    | -   |                       | -  |
| GDPR DPO contract + LCPAS annual subs                  | 800                                       |                       | 230  |
| Reserves   | -   |                       | -  |
| <b>Parish Maintenance</b>                              | <b>1,135</b>                              |                       | <b>465</b>                                 |
| Notice boards  | 300                                       |                       | -  |
| Repairs general (benches etc)                          | 300                                       |                       | -  |
| BT phone box Hare Street                               | 300                                       |                       | 300  |
| War memorial   | 75  |                       | -  |
| Dog bin emptying (1)                                   | 160                                       |                       | 165  |
| Reserves   | -   |                       | -  |
| <b>Litter picking (excl Meads)</b>                     | <b>3,120</b>                              |                       | <b>3,141</b>                               |
| Route 12 x £260*                                       | 3,120                                     |                       | 3,141                                      |
| Empty litter bins                                      | -   |                       | -  |
| <b>Meads costs</b>                                     | <b>8,040</b>                              |                       | <b>7,220</b>                               |
| Grass cutting - main field                             |   |                       |  |
| Grass cutting - perimeter                              | 6,500                                     |                       | 5,069                                      |
| Cricket square   |   |                       |  |
| Grass cutting - play area                              |   |                       |  |
| Litterpicking 1 x £260                                 | 260                                       |                       | 260  |
| Pest control   | 130                                       |                       | -  |
| Pavilion:  |   |                       |  |
| Water supply   | 150                                       |                       | 61   |
| Electricity supply                                     | 350                                       |                       | 396  |
| Electrics maintenance PLUS fire extinguishers          | 50  |                       | 86   |
| Cleaning   | 350                                       |                       | 182  |
| Repairs incl Shower ceiling                            | -   |                       | 80   |
| Furniture & equipment                                  | -   |                       | 12   |
| Play area RPII   | 50  |                       | 44   |
| Play area equipment & Maintenance                      | 200                                       |                       | -  |
| Riverside/trees (From reserves),                       | -   |                       | -  |
| Reserves. Danger signs, locks,CCTV, Top soil, Bench    | -   |                       | 1,030                                      |
| Pavilion flood   | -   |                       | -  |
| <b>Insurance and other Parish expenditure</b>          | <b>1,190</b>                              |                       | <b>4,390</b>                               |
| Insurance  | 1,060                                     |                       | 1,111                                      |
| Parish donations: Poppy wreath                         | 30  |                       | 29   |
| Benefice Good Neighbours                               | 100                                       |                       | 50   |
| Reserves: Marquee and other projects                   | -   |                       | 3,200                                      |
| <b>Events: Net cost to PC: excl grants</b>             | <b>750</b>                                |                       | <b>1,251</b>                               |
| TEN licences, food, drink, music etc                   | -   |                       | 1,251                                      |
| <b>TOTAL NET EXPENDITURE</b>                           | <b>23,982</b>                             | <b>NET</b>            | <b>24,826</b>                              |
| <b>INCOME</b>  |   |                       |  |
| <b>Litter picking grant</b>                            | <b>2,550</b>                              |                       | <b>2,601</b>                               |
| <b>New Homes Bonus EHC advised no payment 2018/19</b>  | <b>-</b>                                  |                       | <b>1,751</b>                               |
| <b>Other grants:</b>                                   | <b>-</b>                                  |                       | <b>1,100</b>                               |
| Community Group for marquee                            | -   |                       | 750  |
| Other grants   | -   |                       | -  |
| EHC & WWI anniversary event                            | -   |                       | 350  |
| -  | -   |                       | -  |
| <b>Meads rent etc</b>                                  | <b>625</b>                                |                       | <b>680</b>                                 |
| HHCC   | 450                                       |                       | 150  |
| Hertford CC No hires in 2017                           | -   |                       | -  |
| Other - cricket  | 75  |                       | 75   |
| Other hires  | -   |                       | 50   |
| Other - Pavilion                                       | 100                                       |                       | 405  |
| <b>Other</b>   | <b>-</b>                                  |                       | <b>21</b>                                  |
| Misc   | -   |                       | 21   |
| <b>Events</b>  | <b>-</b>                                  |                       | <b>1,023</b>                               |
| <b>INCOME</b>  | <b>3,175</b>                              |                       | <b>7,176</b>                               |
| 17/18 VAT reclaimed                                    | 1,090                                     |                       | 1,090                                      |
| <b>PLUS PRECEPT</b>                                    | <b>20,500</b>                             |                       | <b>20,500</b>                              |
| <b>TOTAL INCOME</b>                                    | <b>24,765</b>                             |                       | <b>28,766</b>                              |
| <b>cashbook opening bal 1/4/18</b>                     | <b>7,584</b>                              |                       | <b>7,584</b>                               |
| plus £55 uncashed cheque March 2018                    | -   |                       | 55   |
| Year-end bal 31/3/19                                   | 8,367                                     |                       | 11,579                                     |
| <b>Cashbook Year-end bal 31/3/19</b>                   | <b>8,367</b>                              | <b>VAT to reclaim</b> | <b>1,372</b>                               |
| Unpresented cheques at 31/3                            | -   | <b>Cashbook</b>       | <b>10,207</b>                              |
| <b>Bank year-end bal 31/3/19</b>                       | <b>8,367</b>                              | <b>unpresented</b>    | <b>1,053</b>                               |
|  |   | <b>Bank</b>           | <b>11,260</b>                              |