Hormead Parish Council **ACCOUNTS** **APPENDIX A**
1 to 30 JUNE 2017

BALANCES BROUGHT FORWARD		Value
	BANK 1 JUNE	£ 10,721.40
	Available balance b/fwd 1 JUNE	£ 10,182.22

INCOME

Payee	Item	Ref	Date	Value
Total				£ -

EXPENDITURE

Payee	Service Received	Cheque No	Cheque Date	Value	VAT included
Clerk	Mileage/phone/office May	1502	15-Jun	29.96	-
Clerk petty cash	Petty cash exp May	1503	15-Jun	17.09	-
T Fuller Arborist	Meads tree work	1504	15-Jun	834.00	139.00
Clerk reimbursement	Printer ink	1505	15-Jun	16.00	-
SC Ruff	Litterpicking to 16/6 3/12	1506	15-Jun	260.00	-
Earthworms	Meads maintenance June	1507	15-Jun	845.00	-
Annamaria Viragh	Pavilion cleaning June	1508	15-Jun	26.00	-
Clerk	Salary June	1509	30-Jun	433.00	-
HMRC	PAYE 1st quarter, April-June	1510	30-Jun	105.40	-
TOTAL EXPENDITURE				£ 2,566.45	£ 139.00

Balances Carried Forward				AVAILABLE	Bank Statement
Current Account	AVAILABLE BALANCE brought forward*		31-May	£ 10,182.22	£ 10,721.40
Plus income				£ -	£ -
Less expenditure				£ 2,566.45	£ 2,566.45
Less previous months' cheques presented in month					£ 539.18
Plus cancelled cheques					£ -
Unpresented prev months' cheques are included in available balance					
Plus unpresented June cheques					£ 1,372.40
	AVAILABLE BALANCE Carried Forward		30-Jun	£ 7,615.77	£ 8,988.17

Plus petty cash in hand £ 50.00

£ 8,988.17

less unpresented May £ 1,372.40

£ 7,615.77

Clerk's Salary & Expenses JUNE

SALARY	hours	rate	
1-30 JUNE	Basic 39		£ 455.00
		Additional hours	£ -
			£ 455.00
PAYE			£ 22.00
	Chq 1509 30/6	Total	£ 433.00

EXPENSES JUNE to pay July

	Miles	rate	
Travel	16	£0.45	£ 7.20
See Appendix B2 for details			

Broadband, telephone and office space	mins		
Telephone	67	£ 0.08	£ 5.36
Broadband contibution @ £8/month			£ 8.00
Space, lighting, heating & electricity contribution @ £3 per month			£ 3.00
See Appendix B2 for details		TOTAL	£ 23.56
			Cheque 1512 20/7

Petty cash float June pay in July	Total	VAT incl
15/6 Meeting refreshments	£ 3.90	
19/6 Post Office BDO	£ 6.45	
11/7 Tesco stamps	£ 6.72	
Chq 1513 20/7	£ 17.07	£ -
Cash in hand 30/6	£ 32.93	
PETTY CASH FLOAT BALANCE	£ 50.00	

Bank statement Reconciliation

Opening bank balance 1 June	£ 10,721.40
Add Income	£ -
Less Expenditure	£ 2,566.45
Less prev months' cheques presented**	£ 539.18
Add unpresented cheques***	£ 1,372.40
	£ -
Reconciled with statement to 30 June	£ 8,988.17

PRESENTED PREV MONTHS' CHEQUES **

20-Apr	EHDC	1488	£ 21.00
19-May	Bowtell	1494	£ 67.20
31-May	Clerk	1501	£ 450.98
		TOTAL prev months' cashed cheques	£ 539.18

UNPRESENTED PREV MONTHS' CHEQUES*

Incl in available bal b/fwd		TOTAL	£ -

UNPRESENTED JUNE CHEQUES AS AT 30 JUNE

Chq date			
15-Jun	T Fuller	1504	£ 834.00
30-Jun	Clerk	1509	£ 433.00
30-Jun	HMRC	1510	£ 105.40
		UNPRESENTED MAY TOTAL	£ 1,372.40