

# Hormead Parish Council

Members are hereby summoned to attend the **Hormead Parish Council Meeting**  
on **Thursday 15 June 2017 at 8pm** in the **Meads Pavilion**  
to transact the following business

*Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.*



Signed: Colin Marks, Proper Officer and Clerk to Hormead Parish Council

Date: 9 June 2017

## AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

### 17.078 Apologies for absence

1. Councillors (stating reason, which may be voted on as being accepted)
2. Other apologies

### 17.079 Declarations of Interest and dispensations

1. (i) To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Councillor Conflicting Interests notice at the end of this agenda*).  
(ii) To note Cllr Matthew Reeves-Hairs interest as Chairman of the Village Hall Management Committee.
2. (i) To note the dispensation granted to Cllr Teresa Marks to speak and vote on Council finance business in which she has a pecuniary interest as the wife of the Clerk; and  
(ii) to receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

### 17.080 To approve and sign Minutes

1. Of the Annual Parish Council Meeting, 18 May 2017
2. Of the Parish Council Ordinary Meeting, 18 May 2017
3. To receive draft Minutes of the 2017 Annual Meeting of the Parish, 11 May (*for approval at the 2018 Annual Meeting of the Parish*)

**17.081 Police Report:** To receive crime report for May

**17.082 Chairman's Announcements**

**17.083 Planning**

#### 1. New Planning Applications

NONE		
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#### 2. Decision Notices

3/17/1029/LBC	<b>Hormead Cottage, Gt Hormead:</b> Removal of fire damaged structure, linings and unstable parts of listed property following extensive fire damage. And associated works.	Decision awaited
3/17/0870/HH	<b>Bradbury Farm, Hare Street:</b> Erection of annexe building	Decision awaited
3/17/0739/HH	<b>White Ash, Little Hormead:</b> Remove first floor lean-to roof & form gable end. Demolish single storey rear buildings & replace with two and single storey rear extension. Clad existing retained building. Replacement porch. New entrance driveway & crossover.	<b>GRANTED</b>

<b>3/17/0694/HH</b>	<b>Meadowlands, Lt Hormead:</b> Rear extension and loft conversion with raised roof for 1st floor accommodation	Decision awaited
<b>3/17/0556/FUL</b>	<b>Land at Layston Farm and Heatherdown, Hare Street:</b> Build 9 residential units. <i>REVISED DESIGN YET TO BE SUBMITTED TO EHC</i>	<b>WITHDRAWN</b> <i>Being revised</i>
<b>3/14/1624/CL</b>	<b>Hillcrest, Hare Street:</b> <i>Certificate of lawfulness for use as dwelling house.</i>	Decision awaited

- 3. Other planning matters:** To consider any late planning applications and other matters
1. Pelham Structures Ltd to make a new presentation for the redesigned development at Layston Farm/Heatherdown site.
  2. Other

**17.084 Finance**

1. Report on the Council's finances (Accounts Appendix A). *(Summary in Minutes on website)*
2. To authorise signing of orders for payment. (Appendices B1 and B2)
3. To note application for Transparency Fund Grant for 2017/18

**17.085 Correspondence:** To receive correspondence list *(below, for information unless indicated)*

**17.086 Special Interest Matters:** To receive reports for:

1. Village Hall
2. Highways
3. Rights of Way (i) FP21 reinstatement: update
  - (ii) Glebe Barn FP18 obstruction: update
  - (iii) FP13 (i) reinstatement and (ii) dangerous steps with no handrail: update
  - (iv) Application to add to the Definitive Map a footpath from the B1368 south of Hare Street to Buntingford Bridleway 23: Request for any evidence. Deadline 10<sup>th</sup> July.
4. Parishioners' concerns and other matters to report
  1. Ownership and status of Fayland carpark
  2. To note British Heart Foundation fundraising
  3. Complaint about Anstey Quarry un-sheeted lorries: referred to Highways Enforcement Officer

**17.087 Meads fields and buildings**

1. Field: To receive report on progress of tree safety work
2. Pavilion: PAT testing arrangement
3. Shower room ceiling: Update
4. Hoedown event, 24th June: update

**17.088 Neighbourhood Plan team:** To appoint a representative for the ensuing year

- 17.089 For future agendas:**
1. To note items received too late for inclusion on this agenda
  2. To receive any other items for future agendas

***To consider suspending the Meeting for Public Comments:***

Limited to 15 minutes and one question only per person. Persons not conducting themselves in a civil manner may be asked to leave the room

***Meeting to be resumed***

**17.090 Date and time of next Parish Council Meeting**

Thursday 20th July, 8pm, Pavilion

**Correspondence list for Agenda item 17.084: (for information only except where referred to an agenda item)**

To East Herts Planning: request for more information on listed building rebuild policy (17.083.2)

To HAPTC: application for 2017/18 Transparency Fund Grant (17.084.3)

Parishioner: request as to ownership and status of car park behind Fayland Cottages (17.086.4.1)

Parishioner: re British Heart Foundation fundraising (17.086.4.2)

Parishioner: Phone request for who to complain to about Anstey Quarry un-sheeted lorries (17.086.4.3)

HAPTC: Invitation to the Chairman's Afternoon tea with speakers on Fraud and Legislation updates

HAPTC: LAIS 1400 Precept Data 2017-18 - main party general election manifesto commitments

HCC Rights of Way: Request for evidence re application for Definitive Map amendment (17.086.3.iv)

## **DISCLOSABLE COUNCILLOR CONFLICTING INTERESTS**

### **Hormead Parish Council**

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
  - must not participate in any discussion of the matter at the meeting;
  - must not participate in any vote taken on the matter at the meeting;
  - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
  - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
  - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Local Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:
  - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
  - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
  - participate in any discussion or vote on a matter in which a Member has a DPI;
  - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

*(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years)*