

Hormead Parish Council

Members are hereby summoned to attend the **Hormead Parish Council Meeting** on **Thursday 18 May 2017** following the Annual Council meeting which commences at **7.30pm** in the **Meads Pavilion** to transact the following business

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to Hormead Parish Council

Date: 12 May 2017

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

17.066 Apologies for absence

1. Councillors (stating reason, which may be voted on as being accepted)
2. Other apologies

17.067 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Councillor Conflicting Interests notice at the end of this agenda*).
2. (i) To note the dispensation granted to Cllr Teresa Marks to speak and vote on Council finance business in which she has a pecuniary interest as the wife of the Clerk; and (ii) to receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate

17.068 To approve and sign Minutes of the Parish Council Meeting held on 20 April 2017

17.069 Police Report: To receive crime report for April

17.070 Chairman's Announcements

17.071 Planning

1. New Planning Applications

3/17/0870/HH	Bradbury Farm, Hare Street: Erection of annexe building	Comments by 23 May
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2. Decision Notices

3/17/0739/HH	White Ash, Little Hormead: Remove first floor lean-to roof & form gable end. Demolish single storey rear buildings & replace with two and single storey rear extension. Clad existing retained building. Replacement porch. New entrance driveway & crossover.	Decision awaited
3/17/0694/HH	Meadowlands, Lt Hormead: Rear extension and loft conversion with raised roof for 1st floor accommodation	Decision awaited
3/17/0556/FUL	Land at Layston Farm and Heatherdown, Hare Street: Build 9 residential units.	WITHDRAWN Revise design
3/14/1624/CL	Hillcrest, Hare Street: Certificate of lawfulness for use as dwelling house.	Decision awaited

3. Other planning matters: To consider any late planning applications and other matters

1. Request by Pelham Structures Ltd to make a new presentation at June 15th Parish Council meeting for redesigned development at Layston Farm/Heatherdown site.
2. Other

17.072 Finance

1. Report on the Council's finances (Accounts Appendix A). *(Summary in Minutes on website)*
2. To authorise signing of orders for payment. (Appendices B1 and B2)
3. To consider, approve and sign Section 1 of the 2016/17 Annual Return, Governance Statements
4. To consider, approve and sign Section 2 of the 2016/17 Annual Return, Accounting Statements
5. To consider quote for insurance renewal (due 1st June)

17.073 Correspondence: To receive correspondence list *(below, for information unless indicated)*

17.074 Special Interest Matters: To receive reports for:

1. Village Hall
2. Highways: PTRO decision notice for B1038 by Village Hall: No waiting at any time
3. Rights of Way updates - FP21 reinstatement
 - Glebe Barn FP18 obstruction
 - FP13 (i) reinstatement and (ii) dangerous steps with no handrail
4. Parishioners' concerns and other matters to report

17.075 Meads fields and buildings

1. Field: To receive report on progress of tree safety work
2. Pavilion Cleaner: to note the new cleaner appointment
3. Shower room ceiling: to consider resolving condensation problem.
4. Hoedown event, 24th June: update

17.076 For future agendas: 1. To note items received too late for inclusion on this agenda
2. To receive any other items for future agendas

To consider suspending the Meeting for Public Comments:

Limited to 15 minutes and one question only per person. Persons not conducting themselves in a civil manner may be asked to leave the room

Meeting to be resumed

17.077 Date and time of next Parish Council Meeting

Thursday 15th June, 8pm, Pavilion

Correspondence list for Agenda item 17.073: (for information only except where referred to an agenda item)

Police Neighbourhood Team re dog attack

Nth Herts Cycle Club re paying for pavilion mess after hire

HH Cricket Club: various Meads & Pavilion issues

Pavilion cleaner arrangement *(17.075.2)*

EH Planning Enforcement and County Councillor enquiry re possible infringement, Hare Street Road

HCC Highways: PTRO decision notice B1038 Village Hall No waiting at any time *(17.074.2)*

Pelham Structures Ltd: Request to make another presentation re Layston Farm *(17.071.3)*

DISCLOSABLE COUNCILLOR CONFLICTING INTERESTS

Hormead Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.

2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.

3. The Local Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years)