

Hormead Parish Council

Members are hereby summoned to attend the **Hormead Parish Council Meeting** on **Thursday 15th February 2018** at **8pm** in the **Meads Pavilion** to transact the following business

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to Hormead Parish Council

Date: 9 February 2018

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

18.015 Apologies for absence

1. Councillors (stating reason, which may be voted on as being accepted)
- . Other apologies

18.016 Declarations of Interest and dispensations

1. (i) To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Councillor Conflicting Interests notice at the end of this agenda*).
(ii) To note Cllr Matthew Reeves-Hairs interest as Chairman of the Village Hall Management Committee.
2. (i) To note the dispensation granted to Cllr Teresa Marks to speak and vote on Council finance business in which she has a pecuniary interest as the wife of the Clerk; and
(ii) to receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

18.017 To approve and sign Minutes of the Parish Council Meeting, 18th January 2018

18.018 Police Report: To receive crime report

18.019 Chairman's Announcements

18.020 Planning

1. New Planning Applications

3/18/0169/FUL	Land adj to The Orchard, Hall Lane: Demolish existing stable block and construct a detached two-storey dwelling	Comments by 28 February
----------------------	--	-------------------------

2. Decision Notices

3/17/2928/AGPN	Great Hormead Hall: Erection of steel portal frame building with profile sheet steel roof	Permission not necessary
3/17/2754/REM	Land between Well House and Rosemary Cottage. Approval of reserved matters following outline approval of 3/17/0028/OUT	Decision awaited
3/17/2748/HH 3/17/2749/LBC	Little Meadow, Conduit Lane. Convert Grade II listed barn into ancillary residential accommodation.	WITHDRAWN
3/17/2701/FUL	Land adj to Gelders, Conduit Lane: Demolition of a group of former pig farm buildings and construction of a new detached dwelling.	Decision awaited
3/17/2496/FUL	Stonebury Farm. Change of use from a B8 use (storage and distribution) to a B2 (general industrial) use.	GRANTED
3/17/2497/FUL	Stonebury Farm. Change of use from agricultural land and building to open storage of timber and logs and conversion to woodchip/biomass with storage	Decision awaited

3/17/2498/FUL	Stonebury Farm. The change of use from agricultural land for the siting of 5 mobile homes for seasonal workers and creation of bund.	REFUSED
3/17/2499/FUL	Stonebury Farm. Change of use of agricultural land for use as non-commercial clay pigeon shooting; creation of a 2.6m high bund.	REFUSED
3/14/1624/CL	Hillcrest, Hare Street: <i>Certificate of lawfulness for use as dwelling house.</i>	Decision awaited

3. **Other planning matters:** To consider any late planning applications and other matters
1. **Gt Hornead Conservation Area Appraisal:** Public meeting 8th March, Meads Pavilion 7-9pm
 2. **Anstey Quarry Application to extend licence** (with the Traffic Commissioner): Update
 3. **HCC Waste Local Plan Initial Consultation 5 February - 30 March:** To consider a response

18.021 Finance

1. Report on the Council's finances (Accounts Appendix A). (*Summary in Minutes on website*)
2. A non-signatory member to sign the accounts sheet and bank statement reconciliation
3. To receive and note performance to date against budget
4. To authorise signing of orders for payment. (Appendix B)

18.022 General Data Protection Regulations (GDPR), May 2018: Update

18.023 Correspondence: To receive correspondence list (*below, for information unless indicated*)

18.024 Special Interest Matters: To receive reports for:

1. **Village Hall**
2. **Highways**
 1. Joint parish plans to ask for weight restriction on the B1368: update
 2. Speed aware wheelie bin stickers: update on police providing them
3. **Rights of Way.**
 1. Update from Parish PROW Officer
4. **Parishioners' concerns and other matters**
 1. Allotments: concerns update

18.025 Meads fields and buildings

1. Pavilion: Shower room ceiling: Update
2. New Litter bin: update
3. New gate possibility
4. To note any other matters, including Cycle tour pavilion hire 18th March

18.026 Royal wedding tea party: To consider making arrangements for 19th May

18.027 For future agendas:

1. To note items received too late for inclusion on this agenda
2. To receive other items for future agendas
 - Thursday 15 March: Talk by the Hundred Parishes Society
 - To consider new pavilion fire extinguishers and Fire Risk Assessment
 - New play area equipment/zip wire
 - Battle's Over – national tribute, with beacons, 11th November 2018

To consider suspending the Meeting for Public Comments:

Limited to 15 minutes and one question only per person. Persons not conducting themselves in a civil manner may be asked to leave the room

Meeting to be resumed

18.028 Date and time of next Parish Council Meeting

Thursday 15th March, 8pm in the Meads Pavilion

Correspondence list for Agenda item 18.023: (for information only except where referred to an agenda item)

East Herts: Conservation Area Appraisal meeting arrangements (*18.020.3.1*)

Parishioners: ditto above

The Traffic Commissioner: re Anstey Quarry licence application (*18.020.3.2*)

Parishioners (multiple): re Anstey Quarry HGVs (*18.020.3.2 and 18.024.2.1*)

HCC: Herts Waste Local Plan consultation 5 February - 30 March (with dvd) (*18.020.3.3*)

Cllr J Jones: B1038 emergency closure 31 Jan-1 Feb (broken water pipe)

HHCC: Initial cricket arrangements for 2018

DISCLOSABLE COUNCILLOR CONFLICTING INTERESTS

Hormead Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Local Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years)