

Hormead Parish Council

Members are hereby summoned to attend the
Hormead Parish Council Meeting
on **Thursday 20th September 2018** in the **Meads Pavilion at 8pm**
to transact the following business

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to Hormead Parish Council

Date: 14 September 2018

AGENDA DRAFT¹

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

18.115 To receive and accept apologies for absence

18.116 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Councillor Conflicting Interests notice at the end of this agenda*).
2. (i) To note the dispensation granted to Cllr Teresa Marks to speak and vote on Council finance business in which she has a pecuniary interest as the wife of the Clerk; and
(ii) to receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

18.117 To approve and sign Minutes of the Parish Council Meeting, 19th July

18.118 Chairman's Announcements

18.119 Police Report:

18.120 Report by County and District Councillors: To receive report if they are present

18.121 Planning

1. New Planning Applications

3/18/1733/LBC	Shangles, Hare Street: Replacement roof tiles and 2 roof-lights and 2 dormer windows to two roof sections	Comments extend to 21/9
3/18/1648/HH	Great Hormead Dane, Conduit Lane: Erect detached 3-bay garage	Comment 28/9

2. Decision Notices (for information only)

3/18/1681/HH	Oak Cottage, Hare Street: Demolish rear porch canopy; single storey rear extension	No decision
3/18/1681/LBC		
3/18/0855/LBC	Dane End House, Conduit Lane: Replacement barn steps	GRANTED
3/18/1539/HH	The Willows, Hare Street: Erection of garage	WITHDRAWN
3/18/1407/HH	Bradbury Farm: Convert garage & outbuilding to annex + new garage	No decision
3/18/1309/OUT	Land adj to Bradbury, Gt Hormead: Outline for 1x4-bed dwelling	REFUSED
3/18/1183/FUL & 1184/LBC	Stonebury Farm: Grade 1 listed barn conversion	GRANTED
3/18/0936/FUL	Hormead Cottage: Demolish existing fire-damaged building and cart shed. Construct replacement dwelling and new cart shed; retain C21 two-storey extension annex.	GRANTED
3/18/0937/LBC		
3/18/0653/HH	Ashdown House Hare Street: New outdoor swimming pool with cover, pool-house with plant room and air-source heat-pump.	GRANTED

3/14/1624/CL	Hillcrest, Hare Street: <i>Certificate of lawfulness for use as dwelling house.</i>	No decision
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3. Other planning matters: To consider any late planning applications and other matters

18.122 Finance

1. To receive report on the Council's finances and Accounts (Appendix A)
2. A non-signatory member to sign reconciliation of Accounts and Bank Statement
3. To receive budget vs performance report
4. To approve signing of orders for payment at the end of the meeting (Appendix B)

18.123 Correspondence: To receive correspondence list (*below, for information unless indicated*)

18.124 Special Interest Matters: To receive reports for:

1. Village Hall

1. To receive report
2. To consider the appointment of a Parish Council VHMC representative

2. Highways

1. Anstey Quarry: update on Enforcement of closure notice (County Cllr J Jones)
2. Speed Indicator Devices (SIDs) for Hare Street: update - Police Traffic Management enforcement survey on B1368 (Cllr J Jones email prelude to SID decision) – update
3. To consider additional supply of winter grit from Herts County Council
4. Highways maintenance issues in Hare Street (update from Cllr Glogner)

3. Rights of Way. To receive update from Parish PROW Officer

4. Parishioners' concerns and other matters

18.125 Meads fields and buildings

1. Pavilion: Shower room ceiling: Update
2. Notice board refurbishment: Update
3. Improved gate security arrangements and CCTV: update
4. Bench refurbishment: update
5. To consider tree management quote
6. Marquee: Update on storage arrangement.
7. To review Meads and pavilion charges and consider other hire opportunities.

18.126 Battle's Over, 11th November

1. Arrangements for WWI centenary national tribute, with beacon
2. To consider arrangement for bugler to play the Last Post

18.127 Gt Hornead Conservation Area Appraisal: To receive published report on boundary revisions

18.128 For future agendas

1. To note items received too late for inclusion on this agenda
2. To receive other items for future agendas
 - Request by Angus Batey of HH Cricket Club to address the October meeting
 - Good Neighbours Scheme donation request
 - New play area equipment/zip wire
 - To review Meads maintenance contract (October/November PC meeting)
 - Fire Risk Assessment and new extinguisher: to consider alternative quote and action

To consider suspending the Meeting for Public Comments:

Limited to 15 minutes and one question only per person.

18.129 Date and time of next Parish Council Meeting: Thursday 18th October 8pm, Meads Pavilion

Correspondence list for Agenda item 18.123: (for information only except where referred to an agenda item)

Reports of vandalism at the Meads

Cllr J Jones: Anstey Quarry action updates

VHMC: Issues over winter salt storage

DISCLOSABLE COUNCILLOR CONFLICTING INTERESTS

Hormead Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years)