

Hormead Parish Council

Members are hereby summoned to attend the
Hormead Parish Council Meeting
on **Thursday 15th November 2018** in the **Meads Pavilion at 8pm**
to transact the following business

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to Hormead Parish Council

Date: 9 November 2018

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

18.145 To receive and accept apologies for absence

18.146 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Councillor Conflicting Interests notice at the end of this agenda*).
2. (i) To note the dispensation granted to Cllr Teresa Marks to speak and vote on Council finance business in which she has a pecuniary interest as the wife of the Clerk; and
(ii) to receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

18.147 To approve and sign Minutes of Parish Council Meeting, 18th October

18.148 Chairman's Announcements

18.149 Police Report

18.150 Report by County and District Councillors: To receive report if they are present

18.151 Planning

1. New Planning Applications

3/18/2378/VAR	Land adj to Layston House: Variation to condition 2 of approved plan 3/17/1690/FUL	Comments by 21 November
3/18/2377/VAR	Layston House: Variation to Condition 2 of approved plan 3/17/2168/FUL	Comments by 21 November

2. Decision Notices (for information only)

3/18/2182/HH	2 Bradbury Farm Barns, Hare Street: Conversion of garage and outbuilding to annex and erect a double garage	Decision awaited
3/18/1953/REM	Hare Street Garage: Application for reserved matters following approval of outline permission against 3/17/1862/OUT	Decision awaited
3/18/1915/DEM	Hare Street Garage: Prior notification of demolition of former garage buildings and canopy	Permission not required
3/18/1936/OUT	High Trees, Gt Hormead: Outline permission to demolish dwelling and garage and erect 4 x dwellings – all matters reserved	REFUSED
3/18/1648/HH	Great Hormead Dane, Conduit Lane: Erect detached 3-bay garage	REFUSED
3/14/1624/CL	Hillcrest, Hare Street: Certificate of lawfulness for use as dwelling house.	Decision awaited

- 3. Other planning matters:** To consider any late planning applications and other matters
1. To note the adoption of the EHC District Plan on 23 October 2018

18.152 Finance

1. To receive report on the Council's finances and Accounts (Appendix A)
2. A non-signatory member to sign reconciliation of Accounts and Bank Statement
3. To receive budget vs performance report
4. To receive and consider budget and precept proposals for finalisation in January
5. To consider grant request from the CAB
6. To approve signing of orders for payment at the end of the meeting (Appendix B)

18.153 Correspondence: To receive correspondence list (*below, for information unless indicated*)

18.154 Special Interest Matters: To receive reports for:

1. **Village Hall:** To receive report
2. **Highways**
 1. To note TRO 12360: Temporary closure of The Street
3. **Rights of Way.** To receive update from Parish PROW Officer
4. **Parishioners' concerns and other matters**
 1. To note complaint about dangerous parking at the Worsted Lane/B1368 junction

18.155 Meads fields and buildings

1. Pavilion: Shower room ceiling: Update
2. Improved gate security arrangements and CCTV: update
3. Vandalised pavilion PIR: update.
4. Bench replacements: update
5. Tree management update
6. Marquee: Update on storage arrangement.
7. Additional pavilion door lock: report

18.156 Battle's Over, 11th November: Report (and to note the mention in EHC Network News)

18.157 For future agendas

1. To note items received too late for inclusion on this agenda
2. To receive other items for future agendas
 - To agree budget and precept for 2019/20 (January meeting)
 - New play area equipment/zip wire
 - To review Meads maintenance contract

To consider suspending the Meeting for Public Comments:

Limited to 15 minutes and one question only per person.

18.158 1. To consider a Calendar of Meetings for 2019

2. **Date and time of next Parish Council Meeting:** Thursday 17th January 2018 8pm, Meads Pavilion

Correspondence list for Agenda item 18.153: (for information only except where referred to an agenda item)

Parishioners: Complaints about development work at Layston House site contrary to planning conditions (18.151.1)

Parishioner: Dangerous parking at the junction of Worsted Lane and the B1368 (18.154.2.1)

Able Community Care: general information

CAB: Request for a donation (18.152.5)

DISCLOSABLE COUNCILLOR CONFLICTING INTERESTS
Hornead Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years)