

Hormead Parish Council

Members are hereby summoned to attend the
Hormead Parish Council Meeting
on **Thursday 18th October 2018** in the **Meads Pavilion at 8pm**
to transact the following business

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to Hormead Parish Council

Date: 12 October 2018

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

18.130 To receive and accept apologies for absence

18.131 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Councillor Conflicting Interests notice at the end of this agenda*).
2. (i) To note the dispensation granted to Cllr Teresa Marks to speak and vote on Council finance business in which she has a pecuniary interest as the wife of the Clerk; and
(ii) to receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

18.132 To approve and sign Minutes

1. Parish Council Meeting, 20th September
2. To approve the Chairman signing amendment to the page numbers and date in the 19th July Minutes

18.133 Chairman's Announcements

1. To consider Agenda item 18.140.1 being discussed earlier in the meeting

18.134 Police Report:

18.135 Report by County and District Councillors: To receive report if they are present

18.136 Planning

1. New Planning Applications

3/18/2182/HH	2 Bradbury Farm Barns, Hare Street: Conversion of garage and outbuilding to annex and erect a double garage	Comments by 27 October
3/18/1915/DEM	Hare Street Garage: Prior notification of demolition of former garage buildings and canopy	Comments by 22 October
3/18/1953/REM	Hare Street Garage: Application for reserved matters following approval of outline permission against 3/17/1862/OUT	Comments by 19 October

2. Decision Notices (for information only)

3/18/1936/OUT	High Trees, Gt Hormead: Outline permission to demolish dwelling and garage and erect 4 x dwellings – all matters reserved	No decision
3/18/1733/LBC	Shangles, Hare Street: Replacement roof tiles and 2 roof-lights and 2 dormer windows to two roof sections	GRANTED
3/18/1648/HH	Great Hormead Dane, Conduit Lane: Erect detached 3-bay garage	No decision
3/18/1681/HH 3/18/1682/LBC	Oak Cottage, Hare Street: Demolish rear porch canopy; single storey rear extension	GRANTED

3/18/1407/HH	Bradbury Farm: Convert garage & outbuilding to annex + new garage	WITHDRAWN
3/14/1624/CL	Hillcrest, Hare Street: <i>Certificate of lawfulness for use as dwelling house.</i>	No decision

3. Other planning matters: To consider any late planning applications and other matters

18.137 Finance

1. To receive report on the Council's finances and Accounts (Appendix A)
2. A non-signatory member to sign reconciliation of Accounts and Bank Statement
3. To receive budget vs performance report
4. To approve signing of orders for payment at the end of the meeting (Appendix B)

18.138 Correspondence: To receive correspondence list (*below, for information unless indicated*)

18.139 Special Interest Matters: To receive reports for:

1. **Village Hall:** To receive report
2. **Highways**
 1. Speed Indicator Devices (SIDs) for Hare Street: update from County Cllr Jeff Jones
3. **Rights of Way.** To receive update from Parish PROW Officer
4. **Parishioners' concerns and other matters**
 1. Dog poo on the Meads
 2. Traveller activity in Hare Street
 3. Black Ditch flooding concerns – Environment Agency

18.140 Meads fields and buildings

1. Angus Batey, HHCC, to address meeting (see 18.133 above). Limited to 10 minutes.
2. Pavilion: Shower room ceiling: Update
3. Improved gate security arrangements and CCTV: update
4. Vandalised pavilion PIR
5. Water leak by the cricket square
6. Bench refurbishment/repair or replacement: update
7. Tree management update
8. Update on top soil provision for Meads repair (2 tonnes)
9. Marquee: Update on storage arrangement.
10. To record any evidence of "legal highs" use around the Meads between 24 Sept and 26 October

18.141 Battle's Over, 11th November: Arrangement update

18.142 Safeguarding Policy: To consider adopting the draft Safeguarding Policy and Procedure

18.143 For future agendas

1. To note items received too late for inclusion on this agenda
2. To receive other items for future agendas
 - Good Neighbours Scheme donation request
 - New play area equipment/zip wire
 - To review Meads maintenance contract (November PC meeting)
 - Calendar of Meetings for 2019

To consider suspending the Meeting for Public Comments:

Limited to 15 minutes and one question only per person.

18.144 Date and time of next Parish Council Meeting: Thursday 15th November 8pm, Meads Pavilion

Correspondence list for Agenda item 18.138: (for information only except where referred to an agenda item)

East Herts: New psychoactive substance - paraphernalia finds survey, 24 Sept to 26 October (18.140.8)

Parishioner: Water leak by the cricket square (18.140.5)

Parishioner: dog poo on the Meads (18.139.4.1)

Parishioner: Traveller activity in Hare Street (18.139.4.2)

Environment Agency: re ownership of parts of Black Ditch and flooding concerns (139.4.3)

EHC: Rural Planning Enforcement Briefing – Wallfields, 6.30pm, 25 October 2018

DISCLOSABLE COUNCILLOR CONFLICTING INTERESTS
Hormead Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years)