

Hormead Parish Council

Members are hereby summoned to attend the
Hormead Parish Council Meeting
on **Thursday 19th April 2018 at 8pm** in the **Meads Pavilion**
to transact the following business

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to Hormead Parish Council

Date: 13 April 2018

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

18.043 To receive and accept apologies for absence

18.044 Declarations of Interest and dispensations

- (i) To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Councillor Conflicting Interests notice at the end of this agenda*).
- (ii) To note Cllr Matthew Reeves-Hairs interest as Chairman of the Village Hall Management Committee.
- (i) To note the dispensation granted to Cllr Teresa Marks to speak and vote on Council finance business in which she has a pecuniary interest as the wife of the Clerk; and
- (ii) to receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

18.045 To approve and sign Minutes of the Parish Council Meeting, 22nd March 2018

18.046 Police Report: To receive crime report

18.047 Chairman's Announcements

18.048 Planning

1. New Planning Applications

3/18/0653/HH	Ashdown House Hare Street: New outdoor swimming pool with cover, pool-house with plant room and air-source heat-pump	Comments by 1 May
3/17/1614/FUL	Land adj to Gelders, Conduit Lane: Appeal against refusal. APPEAL ref 17/00142/REFUSE	Comments by 2 May

2. Decision Notices (for information only)

3/18/0428/HH	1 New Cottages, Hare Street: Single storey rear extension	Decision awaited
3/18/0349/OUT	High Trees, Gt Hormead: Outline permission for demolition of 4-bedroom dwelling and detached garage and erection of four 4-bedroom dwellings - all matters reserved.	REFUSED
3/18/0305/HH	White Ash, Lt Hormead: Replacement cesspit & treatment plant	Decision awaited
3/18/0169/FUL	Land adj to The Orchard, Hall Lane: Demolish existing stable block and construct a detached two-storey dwelling	Decision awaited
3/17/2754/REM	Land between Well House and Rosemary Cottage. Approval of reserved matters following outline approval of 3/17/0028/OUT	Decision awaited

3/17/2497/FUL	Stonebury Farm. Change of use: agricultural land & building to open storage of timber and conversion to woodchip/biomass	WITHDRAWN
3/14/1624/CL	Hillcrest, Hare Street: <i>Certificate of lawfulness for use as dwelling house.</i>	Decision awaited

3. Other planning matters: To consider any late planning applications and other matters

18.049 Finance

1. Report on the Council's finances (Accounts Appendix A). *(Summary in Minutes on website)*
2. A non-signatory member to sign the accounts sheet and bank statement reconciliation
3. To receive and note 2017/18 performance vs budget as at year-end
4. To authorise signing of orders for payment. (Appendix B)
5. To sign AGAR external audit exemption certificate

18.050 General Data Protection Regulations (GDPR), May 2018: Update and Service Contract

18.051 Correspondence: To receive correspondence list *(below, for information unless indicated)*

18.052 Special Interest Matters: To receive reports for:

1. Village Hall

2. Highways

1. Joint parish plans for weight restriction on the B1368, HGV movements update;
2. Parish liaison
3. Speed Indicator Devices (SIDs) for Hare Street, and current speed signage: update

3. Rights of Way.

1. Update from Parish PROW Officer
2. To consider P3 grant funding opportunity (applications before end of April)

4. Parishioners' concerns and other matters

1. Allotments: Concerns and Asset of Community Value registration update
2. Consider dog poo bin for Andersons Lane area – subject to suitable location

18.053 Meads fields and buildings

1. Pavilion: Shower room ceiling: Update
2. Notice board refurbishment
3. Pavilion hire. Isabel Hospice, Sunday morning, 27th May: to consider hire fee
4. Annual RPII play area inspection – affirmative response required to EHC by 8th May

18.054 Royal wedding tea party

1. Update on arrangements for 19th May.
2. Marquee purchase: update

18.055 Consultation

To consider response: Unauthorised encampments and developments. Open to 15th June

18.056 For future agendas

1. To note items received too late for inclusion on this agenda
2. To receive other items for future agendas
 - To consider new pavilion fire extinguishers and Fire Risk Assessment
 - New play area equipment/zip wire
 - Battle's Over – national tribute, with beacons, 11th November 2018

To consider suspending the Meeting for Public Comments:

Limited to 15 minutes and one question only per person.

Meeting to be resumed

18.057 Date and time of next Meetings - to be considered and agreed. Venue for all meetings: Meads Pavilion

1. Annual Meeting of the Parish (must be before 1st June)
2. Annual Parish Council Meeting
3. May Ordinary Parish Council: Thursday 17th May, 8pm TBC

Correspondence list for Agenda item 18.051: (for information only except where referred to an agenda item)

Cllr J Jones: Vehicle movement monitoring at Anstey Quarry (18.052.2.1)

O Heald MP: Unauthorised encampments and developments – consultation (18.055)

Isabel Hospice: Request for pavilion hire Sunday morning, 27th May (18.053.3)

Parish Paths Partnership: Grant funding information -open until end April (18.052.3.2)

HAPTC: re external auditor exemption certification information (18.049.5)

EHDC: RPII play area inspection notification (18.053.4)

Affinity Water: Notice of public consultation on Draft Business Plan and Water Resources Management Plan

Barkway Parish Councillor: request to consider B1368 Parish Council liaison (18.052.2.1)

DISCLOSABLE COUNCILLOR CONFLICTING INTERESTS

Hormead Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.

2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.

3. The Local Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years)