

Hormead Parish Council

Members are hereby summoned to attend the **Hormead Parish Council Meeting** on **Thursday 22nd March 2018 at 8pm** in the **Meads Pavilion** to transact the following business

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to Hormead Parish Council

Date: 16 March 2018

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

18.029 Apologies for absence

1. Councillors (stating reason, which may be voted on as being accepted)
2. Other apologies

18.030 Declarations of Interest and dispensations

1. (i) To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Councillor Conflicting Interests notice at the end of this agenda*).
(ii) To note Cllr Matthew Reeves-Hairs interest as Chairman of the Village Hall Management Committee.
2. (i) To note the dispensation granted to Cllr Teresa Marks to speak and vote on Council finance business in which she has a pecuniary interest as the wife of the Clerk; and
(ii) to receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

18.031 **To approve and sign Minutes** of the Parish Council Meeting, 15th February 2018

18.032 **Police Report:** To receive crime report

18.033 **Chairman's Announcements**

18.034 **Planning**

1. New Planning Applications

3/18/0428/HH	1 New Cottages, Hare Street: Single storey rear extension	Comments by 3 April
3/18/0349/OUT	High Trees, Gt Hormead: Outline permission for demolition of 4-bedroom dwelling and detached garage and erection of four 4-bedroom dwellings - all matters reserved.	Comments ext to 23 March
3/18/0305/HH	White Ash, Lt Hormead: Replacement cesspit & treatment plant	Comments by 23 March

2. Decision Notices

3/18/0169/FUL	Land adj to The Orchard, Hall Lane: Demolish existing stable block and construct a detached two-storey dwelling	Decision awaited
3/17/2754/REM	Land between Well House and Rosemary Cottage. Approval of reserved matters following outline approval of 3/17/0028/OUT	Decision awaited
3/17/2701/FUL	Land adj to Gelders, Conduit Lane: Demolition of a group of former pig farm buildings and construction of a new detached dwelling.	REFUSED
3/17/2497/FUL	Stonebury Farm. Change of use: agricultural land & building to open storage of timber and conversion to woodchip/biomass	Decision awaited

3/14/1624/CL	Hillcrest, Hare Street: <i>Certificate of lawfulness for use as dwelling house.</i>	Decision awaited
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3. **Other planning matters:** To consider any late planning applications and other matters
 1. **Gt Hornead Conservation Area Appraisal:** Comments following Public meeting, 8th March
 2. **Conservation Area:** To consider applying for inclusion part of of Hare Street (Appraisal Comments)
 3. **Anstey Quarry Application to extend licence** (with the Traffic Commissioner): Update
 4. **HCC Waste Local Plan Initial Consultation 5 February - 30 March:** To consider a response
 5. **Memorial to WWII USAF pilot:** To consider applying for listed status

18.035 Finance

1. Report on the Council's finances (Accounts Appendix A). *(Summary in Minutes on website)*
2. A non-signatory member to sign the accounts sheet and bank statement reconciliation
3. To receive and note performance to date against budget
4. To authorise signing of orders for payment. (Appendix B)

18.036 General Data Protection Regulations (GDPR), May 2018: Update and Service Contract

18.037 Correspondence: To receive correspondence list (*below, for information unless indicated*)

18.038 Special Interest Matters: To receive reports for:

1. **Village Hall**
2. **Highways**
 1. Joint parish plans to ask for weight restriction on the B1368: update
 2. Speed Indicator Devices (SIDs) for Hare Street, and current speed signage: update
 3. TRO11398: Notice of temporary closure of B1368 from Hare Street to Buntingford at an unspecified date after 9th April 2018. TRO in force for 18 months.
3. **Rights of Way.**
 1. Update from Parish PROW Officer
4. **Parishioners' concerns and other matters**
 1. Allotments: Concerns and Asset of Community Value registration update

18.039 Meads fields and buildings

1. Pavilion: Shower room ceiling: Update
2. Gate lock replacement
3. Handyman for refurbishment jobs

18.040 Royal wedding tea party

1. Update on arrangements for 19th May
2. To note £500 grant from County Cllr Jeff Jones

18.041 For future agendas:

1. To note items received too late for inclusion on this agenda
2. To receive other items for future agendas
 - To consider new pavilion fire extinguishers and Fire Risk Assessment
 - New play area equipment/zip wire
 - Battle's Over – national tribute, with beacons, 11th November 2018

To consider suspending the Meeting for Public Comments:

Limited to 15 minutes and one question only per person. Persons not conducting themselves in a civil manner may be asked to leave the room

Meeting to be resumed

18.042 Date and time of next Parish Council Meeting

1. Thursday 19th April, 8pm in the Meads Pavilion
2. To consider date for Annual Meeting of the Parish (must be before 1st June)

Correspondence list for Agenda item 18.037: (for information only except where referred to an agenda item)

EHC: Conservation Area Appraisal plans, notices and consultation document (18.034.3.1)

HAPTC/NALC: GDPR toolkit (18.036)

HCC: Locality Budget grant application (18.040.2)

HCC: PRoW Officer's update (18.038.3.1)

Litter picker: re new waste bin key for play area

Parishioner: re planning application (18.034.1)

C Cllr J Jones: re Speed Indicator Devices, speed and repeater signs (18.038.2.2)

HCC: Determined Schools Admission Arrangements for 2019/20

DISCLOSABLE COUNCILLOR CONFLICTING INTERESTS

Hormead Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Local Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years)