

Hormead Parish Council

Members are hereby summoned to attend the
Hormead Parish Council Meeting
on **Thursday 20th June 2019** in the **Meads Pavilion at 8pm**
to transact the following business

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to Hormead Parish Council

Date: 14 June 2019

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

19.079 To receive and accept apologies for absence

19.080 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (including non-pecuniary, with the nature of the interest). Members should give due regard to the Disclosable Councillor Conflicting Interests notice at the end of this agenda). *To note Cllr Kevin Glogner's DPI in respect of payments to Landscape Concept Ltd, of which he is a director.*
2. (i) To note Cllr Teresa Marks' dispensation regarding Council finance business in which she has a pecuniary interest as the wife of the Clerk; and
(ii) to receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

- 19.081 **1. To approve and sign Minutes of the Annual Parish Council Meeting held on 16th May 2019**
2. To approve and sign Minutes of the Ordinary Parish Council Meeting held on 16th May 2019

19.082 Chairman's Announcements

19.083 To consider filling the vacancy by co-option

19.084 Police Report

19.085 Report by County and District Councillors: To receive reports if they are present

19.086 Planning

1. New Planning Applications

3/19/1105/HH Thatched Cottage, Hare Street: Dropped kerb and removal of fence.	By 1 st July
3/18/2532/OUT Land adj to Bradbury Bungalow, Hare Street: 1 detached dwelling. Appealed to the Planning Inspectorate, Ref 19/00074/REFUSE	New comments by 2nd July

2. Decision Notices (for information only)

3/19/0642/HH Box Tree Cottage: Detached garage with store	GRANTED
3/19/0161/FUL & 0162/LBC Hormead Cottage: Reconstruction of three chimneys	GRANTED
3/19/0853/HH and 0854/LBC Little Meadow, Conduit Lane: Convert adjacent Grade II barn into ancillary residential accommodation and related structural works.	Awaited
3/19/0970/OUT Land adj to Lamorna, Hare Street: Outline planning permission for residential development of three detached dwellings	Awaited

3. **Other planning matters:** To consider any late planning applications and other matters

19.087 Finance

1. To receive report on the Council's finances and Accounts (Appendix A)
2. A non-signatory member to sign reconciliation of Accounts and Bank Statement
3. Annual Governance and Accountability Return 2018/19 (AGAR) Part 3
Amended AGAR forms to be re-approved and re-signed to conform to PKF Littlejohn instructions
To note that for 2018/19 the Council does not qualify for external audit exemption
 1. To approve by Resolution Section 1: The Annual Governance Statement.
 2. The Clerk and the presiding Chairman to then sign Section 1 (page 4)
 3. To consider the Section 2 Accounting Statements (page 5) as signed by the RFO and presented to the Council; then
 4. To approve by Resolution Section 2 Accounting Statements (page 5)
 5. Presiding Chairman to then sign Section 2 (page 5)
 6. To Resolve to set the date for the Exercise of Public Rights as 1 July to 9 August 2019
4. To approve signing of orders for payment at the end of the meeting (Appendix B)
5. To consider adding signatories to the bank account

19.088 Correspondence: To receive correspondence list (*below, for information unless indicated*)

19.089 Special Interest Matters: To receive reports for:

1. Highways

1. Notice of temporary closure of B1368 Braughing/Dassels

2. Rights of Way.

1. To receive update from Parish PROW Officer

3. Parishioners' concerns and other matters

1. Anstey Quarry: Concerns over the reinstatement of the quarry site
2. Possible illegal activity on land north of Hare Street village
3. To note the Village Hall AGM will be on 12th August at 8pm

19.090 Meads fields and buildings

1. **Pavilion.** Update on refurbishment and future working party arrangements
2. **Annual RPII play area inspection:** date to be confirmed by EHC
3. **Other matters** for consideration

19.091 For future agendas

1. To note items received too late for inclusion on this agenda
2. To receive other possible items for future agendas
Merchant Navy Day Appeal, 3rd September 2019
VE Day celebration, 8th May 2020

19.092 To note Clerk's Advanced Leadership training day 17th July (shared between 4 councils)

To consider suspending the Meeting for Public Comments:

Limited to 15 minutes and one question only per person.

19.093 Dates of next Parish Council Meeting

Thursday 18th July, 8pm in the Meads Pavilion

Correspondence list for Agenda item 19.049: (for information only except where referred to an agenda item)

The Pensions Regulator: Employer's re-enrolment duties deadline 31st August 2019 (*Staffing Committee*)

Benefice Good Neighbours: Thank you to the PC for agreeing to make a donation.

Parishioners: ongoing emails over possible illegal work and fly tipping on site north of Hare Street (*19.089.3.2*)

Barkway and Anstey Clerks: Concerns and position re Anstey Quarry reinstatement. (*19.089.3.1*)

DISCLOSABLE COUNCILLOR CONFLICTING INTERESTS
Hornead Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years)