

Hormead Parish Council

Members are hereby summoned to attend the
Hormead Parish Council Meeting
on **Thursday 21st February 2019** in the **Meads Pavilion at 8pm**
to transact the following business

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to Hormead Parish Council

Date: 15 February 2019

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

19.014 To receive and accept apologies for absence

19.015 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Councillor Conflicting Interests notice at the end of this agenda*).
2. (i) To note the dispensation granted to Cllr Teresa Marks to speak and vote on Council finance business in which she has a pecuniary interest as the wife of the Clerk; and
(ii) to receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

19.016 To approve and sign Minutes of Parish Council Meeting held on 17th January

19.017 Chairman's Announcements

19.018 Police Report

19.019 Report by County and District Councillors: To receive report if they are present

19.020 Planning

1. New Planning Applications

| | | |
|--------------------------------|--|--------------------------------------|
| 3/19/0199/LBC | Shangles, Hare Street: Retiling part of roof with Welsh slate | BY 26 th Feb |
| 3/18/2802/ARPN | Bury Farm House, Gt Hormead: Conversion of existing barn into 5 dwelling houses. | Comments ext to 22 nd Feb |
| 3/19/0161/FUL 3/19/0162/LBC | Hormead Cottage: Reconstruction of three chimneys | By 20 th Feb |

2. Decision Notices (for information only)

| | | |
|---------------|---|---------------------|
| 3/18/2570/OUT | High Trees, Gt Hormead: Outline permission to demolish house and garage and erect 3 x dwellings. All matters reserved except access | GRANTED |
| 3/18/2532/OUT | Land adj to Bradbury Bugalow, Hare Street: Outline permission for 1 x dwelling and double garage | REFUSED |
| 3/18/2497/HH | The Willows, Hare Street: Remove a shed and erect a garage | REFUSED |
| 3/18/2488/VAR | Black Barn, North End: Removal of conditions re change of use | REFUSED |
| 3/18/0349/OUT | High Trees: APPEALED to Planning Inspectorate - 18/00140/REFUSE | PI decision unknown |
| 3/18/2378/VAR | Land adj Layston House: Variation to condition 2 of 3/17/1690/FUL | GRANTED |
| 3/18/2377/VAR | Layston House: Variation to Condition 2 of 3/17/2168/FUL | GRANTED |

| | | |
|--------------|---|------------------|
| 3/14/1624/CL | Hillcrest, Hare Street: <i>Certificate of lawfulness for use as dwelling house.</i> | Decision awaited |
|--------------|---|------------------|

3. Other planning matters: To consider any late planning applications and other matters

19.021 Finance

1. To receive report on the Council's finances and Accounts (Appendix A)
2. A non-signatory member to sign reconciliation of Accounts and Bank Statement
3. To receive budget vs performance report
4. To approve signing of orders for payment at the end of the meeting (Appendix B)

19.022 Correspondence: To receive correspondence list (*below, for information unless indicated*)

19.023 Special Interest Matters: To receive reports for:

1. **Highways:** Worsted Lane temporary road closure (TRO12629)
2. **Rights of Way.** To receive update from Parish PROW Officer
3. **Parishioners' concerns and other matters**

19.024 Meads fields and buildings

1. **Pavilion:** Shower room ceiling update
2. **Cricket club:** Removal of club's items from premises update
3. **Gate security:** improved arrangements update
4. **Vandalism:** pavilion PIR update
5. **Tree management** update
6. **Working Party** for pavilion: date and details to be arranged
7. **Meads maintenance contract:** To consider responses to 2019 tender invitation

19.025 For future agendas

1. To note items received too late for inclusion on this agenda
2. To receive other items for future agendas

To consider suspending the Meeting for Public Comments:

Limited to 15 minutes and one question only per person.

19.026 Date and time of next Parish Council Meeting: Thursday 21st March 8pm, Meads Pavilion

Correspondence list for Agenda item 19.009: (for information only except where referred to an agenda item)

Oliver Heald MP: UK Power Networks £300k for energy efficiency grants for community buildings

Barclays: Notice of Buntingford branch closure on 24 May

Parishioner: enquiry re status of allotments

HHCC: Arrangements for removal of cricketer's items from the shed and pavilion (19.024.2)

Parishioner: concerns about planning development in Great Hormead (19.020.2)

DISCLOSABLE COUNCILLOR CONFLICTING INTERESTS
Hormead Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years)