

# Hormead Parish Council

Members are hereby summoned to attend the  
**Hormead Annual Parish Council Meeting**  
on **Thursday 16 May 2019** at **7.30pm** in the **Meads Pavilion**  
for the purpose of transacting the following business:

*Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during a time designated for public comments.*



Signed: Colin Marks, Proper Officer and Clerk to Hormead Parish Council

Dated: 10 May 2019

## AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

***All elected councillors present must have signed their Declaration of Acceptance of Office before the commencement of the meeting***

***The business for this agenda is dictated by statute and as set out in the current Standing Orders***

**19.055 Election of Chairman for the ensuing year**

**19.056 Chairman to sign the Declaration of Acceptance of Office**

**19.057 Apologies for absence**

1. Councillors
2. Other apologies

**19.058 To consider the appointment of a Vice-Chairman for the ensuing year**

*Note: Consideration of, or amendments to, any of the following may be deferred to a later meeting.*

**19.059 To review and consider the members and terms of reference for committees**

1. Staffing Committee: Appointment of Committee Members and affirmation of Terms of Reference
2. To consider appointing a VHMC Representative

**19.060 To review as appropriate the Financial Regulations**

**19.061 To review Council's FOI Policy and Procedure, GDPR Policy and SAR Procedure**

1. (i) FOI Policy; (ii) FOI Procedure
2. Publication Scheme (ICO approved)
3. (i) GDPR Policy; (ii) SAR Procedure
4. General Privacy Policy (GDPR)
5. Retention of documents and Records Policy (GDPR)

**19.062 To review the Standing Orders**

These are being rewritten to incorporate recent legislation and will be based on the new NALC Model

**19.063 To review as appropriate the Equality & Diversity Policy (Statement of Intent)**

**19.064 Dates, times and place of meetings for the coming year**

Meetings to be held on the third Thursday of each month except August (S/O 14.2); December to be agreed.

**19.065 General Power of Competence (GPC)**

To consider that the Parish Council meets the qualifying conditions to be awarded the GPC and to **RESOLVE that it be granted the General Power of Competence under the Localism Act 2011, ss 1-8.** To be reaffirmed by a resolution at each subsequent Annual Parish Council Meeting during this term that the conditions were met at the time this resolution was passed on 16th May 2019.