

Hormead Parish Council

Members are hereby summoned to attend the
Hormead Parish Council Meeting
on **Thursday 16th May 2019** in the **Meads Pavilion** at approx **8pm**
following the Annual Council Meeting which commences at 7.30pm
to transact the following business

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.



Signed: Colin Marks, Proper Officer and Clerk to Hormead Parish Council

Date: 10 May 2019

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

19.066 To receive and accept apologies for absence

19.067 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Councillor Conflicting Interests notice at the end of this agenda*). To note Cllr Kevin Glogner's DPI in respect of payments to Landscape Concept Ltd, of which he is a director.
2. (i) To note any dispensations granted to members to speak and vote on Council business in which they have a pecuniary interest; and
(ii) to receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensations as appropriate.

19.068 To approve and sign Minutes of the Parish Council Meeting held on 18th April 2019

19.069 Chairman's Announcements

19.070 Police Report

19.071 Reports by County and District Councillors: To receive reports if they are present

19.072 Planning

1. New Planning Applications

3/19/0853/HH and 0854/LBC Little Meadow, Conduit Lane: Convert adjacent Grade II barn into ancillary residential accommodation and related structural works.	By 21 May
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2. Decision Notices (for information only)

3/19/0456/HH Yeznaby, Horseshoe Hill: Convert garage into gym with roof lights	GRANTED
3/19/0199/LBC Shangles, Hare Street: Retiling part of roof with Welsh slate	GRANTED
3/19/0805/HH Mill View, Hare Street: Erect detached garage with room over	WITHDRAWN
3/19/0642/HH Box Tree Cottage Detached garage with store	Awaited
3/19/0161/FUL & 0162/LBC Hormead Cottage: Reconstruction of three chimneys	Awaited

3. Other planning matters: To consider any late planning applications and other matters

19.073 Finance

1. To receive report on the Council's finances and Accounts (Appendix A)
2. A non-signatory member to sign reconciliation of Accounts and Bank Statement

3. Annual Governance and Accountability Return 2018/19 (AGAR)
To note that for 2018/19 the Council does not qualify for external audit exemption
 1. **To approve by Resolution Section 1: The Annual Governance Statement.**
 2. **The Clerk and the presiding Chairman to then sign Section 1**
 3. **To consider the Section 2 Accounting Statements** as signed by the RFO and presented to the Council; then
 4. **To approve by Resolution Section 2 Accounting Statements**
 5. **Presiding Chairman to then sign Section 2**
 6. **To Resolve to set the date for the Exercise of Public Rights as 17 June to 12 July 2019**
4. To approve signing of orders for payment at the end of the meeting (Appendix B)
5. To consider request for Good Neighbours Scheme donation (*last donated £50 November 2018*)

19.074 Correspondence: To receive correspondence list (*below, for information unless indicated*)

19.075 Special Interest Matters: To receive reports for:

1. **Highways**
 1. Horseshoe Hill closure notification
2. **Rights of Way.**
 1. To receive update from Parish PROW Officer
3. **Parishioners' concerns and other matters**
 1. Hare Street: Ongoing concerns at potential traveller and other activities.
 2. Heaps of soil blocking the way into the field south of the Meads – new information
 3. Consider involvement in American visit to War Memorial – possibly 2nd June
 4. Concerns at possible plans to develop the allotments site

19.076 Meads fields and buildings

1. **Pavilion.** Shower room ceiling, roof leak, and refurb update
2. **Play area equipment maintenance.** Report on work to date and further requirements
3. **Pavilion hire** for Isabel Hospice charity bike ride, Sunday 19th May, 9am-2pm
4. **Other matters for consideration**

19.077 For future agendas

1. To note items received too late for inclusion on this agenda
2. To receive other items for future agendas

To consider suspending the Meeting for Public Comments:

Limited to 15 minutes and one question only per person.

19.078 Dates of next Meetings. All in the Meads pavilion

1. Annual Meeting of the Parish (NOT a Council meeting): Thursday 23 May, 7.30pm
2. Ordinary Council Meeting: Thursday 20 June 8pm

Correspondence list for Agenda item 19.074: (for information only except where referred to an agenda item)

Parishioner: Multiple emails re possible encampment, destruction of woodland, fly tipping, and illegal activity in Hare Street (*19.075.3.1*)

Parishioner: Re status of field south of the Meads and entrance from the Meads (*19.075.3.2*)

Member of the public: Re future of Anstey Quarry

Parishioner: Re American visit to War Memorial, 2nd June (?) (*19.075.3.3*)

Ex Cllr Robb Denham: Thank you email for the presentation gift and good wishes

Parishioner: Concerns at possible plans for the allotments site (*19.075.3.4*)

DISCLOSABLE COUNCILLOR CONFLICTING INTERESTS
Hormead Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years)