

## **HORMEAD PARISH COUNCIL**

Clerk: *Mrs Marty Kilby*

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### **MINUTES OF THE COUNCIL MEETING OF HORMEAD PARISH COUNCIL HELD IN THE MEADS PAVILION ON THURSDAY 17 SEPTEMBER 2009 COMMENCING AT 8.00 PM**

Present:                      John Haselden (JNH) (Chair)      John D Kilby (JDK)  
                                    Charlotte Benson (CB)              Jackie King (JK)  
                                    Robert E Denham (RED)          Peter Pryor (PP)  
                                    David Ginn (DG)

Officer present:              Marty Kilby (Clerk and RFO)  
Also present:                 Rev Carol Kimberley, 11 parishioners

#### **982 APOLOGIES**

District Cllr Rose Cheswright

#### **983 DECLARATIONS OF INTEREST**

Cllr King declared a personal interest in Planning Application 3/09/1244/FP in that she is a close neighbour of the applicant. Cllr Benson declared a personal interest in Planning Application 3/09/0707/FP in that she is a close neighbour of the applicant.

#### **984 MINUTES OF MEETING**

The Minutes of the meeting held on Tuesday 8 September 2009 were before the meeting. Cllr Haselden agreed to confirm the date Hormead Sports Association gave permission for the storage container was given to Hormead Hares FC. The minutes were signed as a correct record. Cllr Ginn abstained from voting because he had left the meeting before it concluded.

#### **PLANNING**

##### **985 Quiet Cottage, Gt Hormead - 3/09/111/FP**

Replacement of detached garage and replacement of window frames and glazing.

**Resolved: No objections**

##### **986 3 Stores Cottages and 3 Vine Cottages, Hare Street – 3/09/1326/FP**

2 storey rear extension.

**Resolved: No objections**

##### **987 The Glebe Barn, Little Hormead – 3/09/1244/FP**

Single storey thatched garden hut

**Resolved: No objections**

##### **988 Church End Cottage, Great Hormead – 3/09/1386/FP**

New garage/games room

**Resolved: No objections**

##### **989 Dane House, Great Hormead – 3/09/1420/LB**

Repair and rethatch part of roof in water reed.

**Resolved: No objections**

##### **990 White House Lodge, Hare Street – 3/09/0707/FP**

Erection of three additional stable blocks for livery purposes. The application form indicated that the stables were for livery purposes, but then also stated they were for domestic use. The site plans accompanying the application were incorrectly indicated. Concern was expressed that with the increase in heavy traffic on the B1368 there was a highway danger because of the number of vehicles that would be generated by the establishment of a livery yard. Cllr Ginn asked it be minuted that he abstained from voting.

**Resolved: Hormead Parish Council object to this application**

##### **991 Planning Information Sessions**

East Herts Council have planning information sessions in September and October, open to Council Clerks and Parish Councillors. Information noted.

#### **992 CORRESPONDENCE LOG**

The Annual Playground Inspection Report had been received and was available for inspection. There were no repairs to be undertaken.

## **FINANCE**

### **993 Finance Report**

The finance report was before Council and noted.

### **994 Annual Return 2008-2009 – External Auditors Conclusion of Audit**

It was noted that a restatement of fixed assets had been made, and the Auditors had accepted this restatement.

**Resolved: The annual return has been approved and accepted**

## **HIGHWAYS**

### **995 List of Highway Maintenance**

The list of highway maintenance projects scheduled between 31 August 2009 and 1 December 2010 had been advertised and was noted.

### **996 Village Signs**

The style of the village sign was agreed and Clerk to circulate detailed suggestions.

## **FOOTPATHS AND BRIDLEWAYS**

### **997 Ploughing and Cropping leaflet**

A ploughing and cropping guidance leaflet had been prepared and circulated to landowners and parishioners. Complaints were made that landowners were not complying with the reinstatement of rights of way after harvesting and ploughing and Clerk to contact the farmers concerned and the Countryside Officer, asking for immediate reinstatement of the rights of way.

## **THE MEADS**

### **998 Car Park Barrier and Access**

Clerk had not yet received a response from Hertfordshire Highways about provision of warning notices of children playing, nor obtained quotations for fencing off playing field from car park and this to come to next Council meeting

### **999 Refurbishment**

Following the 8 September Council meeting the Clerk had purchased the items previously agreed and obtained quotations for works to the pavilion. It was agreed to consider flooring and furniture at the next Council meeting. It was noted that the provision of a stretcher was not required.

**Resolved To accept quotations for supply and servicing of 2 sanitary units at £92 per unit per year subject to 3 year contract**

**Resolved To purchase window blinds for three club windows at a guide price of £50 per window**

**Resolved: To accept the quotation for supply and fitting of two exterior quality doors with new door furniture as required at a guide price of £250**

**Resolved: To accept the quotation for supply and fitting of two white UPVC windows with safety glass to replace the two broken windows in the changing and lobby area at a price of £439.13 plus VAT**

**Resolved: To accept the quotation for provision of metal covers over internal drains at a guide price of £150**

### **1000 Cleaning**

After discussion it was agreed to have the Pavilion cleaned on a weekly basis with the cost of cleaning being built into any rental or letting charge. Two quotations for cleaning had been obtained.

**Resolved: To accept the quotation for cleaning at a cost of £15 per week**

### **1001 Outside Storage**

The outside store building was currently being used by the Hares Football Club though with more efficient storing there was space for more items. There is also a container at the north eastern end of the Meads which was the property of the Football Club and was used for storing goal posts and material for the playing fields on Scott land. There was discussion about whether non-Council owned containers should be left on the Meads and Clerk to obtain more information for discussion at the next Council meeting.

**Resolved: Hornead Hares Football Club be asked for details of where the current storage container might be relocated on Scott & Scott land. Clerk to ascertain from EHDC whether planning permission was required. Clerk to obtain ruling from Allianz Insurance about public liability responsibility as the container was sited on Parish Council land but was not the property or liability of Council**

#### 1002 **Cooking Facilities**

The Hornead Hares had removed their deep fat fryer and open grill before refurbishment and now wished to bring them back to the kitchen. The HH stated a stainless steel protective cover would be made for the worktop and that the fryers could be cleaned and emptied of cooking oil on Mondays, after use on Saturdays and Sundays. Concern was expressed about the smell and hygiene problems that arose when cooking oil was left in the fryers.

**Resolved: If the griddle is cleaned completely after every use and the deep fat fryers are cleaned completely and drained of oil and the fryer and oil removed from the premises after every use then these facilities can be allowed back.**

#### 1003 **Licence Agreement**

Clerk to circulate the current licence agreements with the HHFC and the CC to all Council members, together with the draft proposal suggested by the working party. *(The proposals suggested by the working party were taken later in the meeting under Minute 1011).*

It was agreed to take agenda items on Councillors Reports before further discussion on the Meads.

### **COUNCILLORS REPORTS**

#### 1004 **School – Cllr J King**

The roof work was now completed. A £10,000 grant had been awarded for the Library.

#### 1005 **Police – Cllr D Ginn**

No major problems. The damage to the Meads grounds had been reported.

#### 1006 **Village Hall – Cllr J D Kilby**

The planning application was hoped to be submitted in the next 2 months.

#### 1007 **Web – Cllr P Pryor**

Nothing to report.

#### 1008 **Chairman's Report – Cllr J N Haselden**

The Clerk's contract had been finalised with the only suggested change being an increase in hours from 8 to 9 hours per week. This would be discussed later in the meeting.

### **SUSPENSION OF COUNCIL MEETING AND PUBLIC DISCUSSION**

At 9.30 pm the Chairman formally suspended the Parish Council meeting to allow public discussion and input from the parishioners. There followed an open discussion with the parishioners present who were concerned to limit increased football activities by Hornead Hares Football Club on the Meads and the neighbouring grounds.

A petition with 83 parishioners' signatures was handed to Council. The petition requested that the Parish Council use their power of persuasion to prevent the Hornead Hares from converting 1 hectare of Field 2769 to a football pitch and car parking, and if development did go ahead then the petitioners wished the Parish Council to rescind any permission given to the HHFC to use the Meads grounds and pavilion.

The discussion period ended at 10.20 pm

#### 1009 **Exclusion of the Public and Press (Public Bodies Admission to meetings Act 1960)**

**Resolved: Because of the confidential nature of the business to be conducted it is considered publicity will be prejudicial to the public interest and it is proposed and passed unanimously that the meeting be closed to press and public**

#### 1010 **Clerk's Contract**

The Clerk left the meeting whilst the contract was being discussed.

**Resolved: To amend the Clerk's Contract to state that the hours of work be increased from 8 to 9 hours per week**

#### 1011 **Rental Agreement with Hornead Hares**

The agreement is reviewed annually in January with rent changes taking place from 1 April. It was agreed that the 2009 rent review would have to take into account the increase in electricity costs, the additional time of the clerk, a proportion of the mole control costs, and the weekly cleaning costs as well as those costs previously considered. It was agreed however not to backdate this increase to 1 April, but to increase the rent from 1 October 2009 to 31 March 2010 and to review the rent in January 2010 according to the Agreement.

**Resolved: To increase the HHFC annual rent from £3,000 per annum to £4,500 per annum from 1 October 2009 for the year ending 31 March 2010 with a further review in January 2010**

**1012 Field 2769 – James Wyld**

It was agreed to thank Mr Wyld for his promise to return the status of Field 2769 to agricultural status when the HHFC lease on the land was terminated. These thanks also to be sent to the Newsletter.

**DATE OF NEXT MEETING**

The next Parish Council meeting will be on Thursday 12 November 2009 at 8.00 pm in the Village Hall.

The meeting closed at 10.50 pm

**Signed**

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**Date**

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