



**MINUTES OF THE COUNCIL MEETING OF HORMEAD PARISH COUNCIL HELD AT THE VILLAGE HALL ON THURSDAY 2 SEPTEMBER 2010 COMMENCING AT 8.00 PM**

Present: John Haselden (JNH) (Chair) Charlotte Benson (CB)  
 Robert Denham (RED) David E Ginn (DEG)  
 John D Kilby (JDK) Peter Pryor (PP)

Officer present: Caroline Jones (Clerk)

Others present: DC Rose Cheswright  
 2 members of the public

**24. Apologies for Absence**

Apologies were received from Cllr Jackie King, Rev Carol Kimberley and PCSO Amanda Higham

**25.** Cllr Ginn questioned if the meeting was legal and a discussion followed on the appointment of the Clerk. The Chairman requested that the Council move to point 3 on the Agenda and officially minute the appointment of the Clerk. A discussion took place and it was agreed that the Clerk was officially appointed in April but it had not minuted. Cllr Ginn left the meeting and reported that he did not agree that the meeting should go ahead. The Chairman apologised to the attendees of the meeting and continued with the Parish Council meeting.

**26. Declarations of Interest**

There were no declarations of interest.

**27. Approval of the Clerk**

Cllr Denham proposed himself as the third Councillor to join a staffing committee which would undertake a 3 month review of the Clerk. The Job Description would be revisited and the Appointment of the Clerk be formally minuted at the next meeting.

**28. Minutes of meeting**

The minutes of the meeting held on Thursday 1 July 2010 were before the meeting and signed as a correct record.

The Chairman proposed the minutes be signed For:3

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**RESOLVED: that the Minutes be signed by the Chair**

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**29. Matters Arising**

In his absence at the last meeting, Cllr Denham queried voting. The Chairman agreed that personal and prejudicial voting would be reviewed for future planning matters.

**30. Highways**

Speeding was discussed and a parishioner had requested for speeding tractors be taken into account. The police and local farmers had been notified. The Clerk had requested the loan of the Parish Speed Gun but had been informed it was no longer available. A request for speed checks at rush hour had been requested by the Clerk but was dependent on police availability.

**31. Planning**

There were no planning applications received. Decision notices and one notification of an appeal were received:

PROPERTY	DATE RECD	PARISH RESPONSE	CURRENT POSITION
Hormead Village Hall : 3/10/0033/FP Extensions to brick built 1960's building and erection of new dwelling	10.2.10	5.7.10 : PC had no objections to overflow parking	Permission refused 25.8.10



PROPERTY	DATE RECD	PARISH RESPONSE	CURRENT POSITION
Elm Side, Horseshoe Lane, Great Hormead 3/10/0984/FP : Detached garage & store	9.6.10	5.7.10 : PC supported the application	<b>Permission Refused 4.8.10</b>
Elm Side, Horseshoe Lane Great Hormead 3/10/0985/FP : Raise roof and insert 4 dormers to create first floor accom	9.6.10	5.7.10 : PC supported the application	<b>Decision Notice at Meeting : Approved 25.8.10 with Conditions</b>
Millburns, Conduit Lane, Great Hormead 3/10/1016/LB Alterations to fenestration and internal layout of barn conversion 3/03/0836/LB)	16.6.10	5.7.10 : PC supported the application	<b>Permission Granted 2.8.10</b>
7 Moorfields, Hare Street - 3/10/1034/FP Single Storey glazed infill to front elevation	17.6.10	5.7.10 : PC supported the application	<b>Permission Granted 30.7.10</b>
Church End Cottage, Horseshoe Lane, Great Hormead - 3/10/1204/FP Demolition of existing garage/studio and construction of a new garage and studio with rooms in the roof space.	6.7.10	No comment was made by the PC	<b>Awaiting Information</b>
Rosebank, Willow Close, Great Hormead 3/10/0737/FP - APPEAL - for info only	24.8.10	n/a	

**32. Finance**

The payment report was received together with Budget information for 2011-12, please make suggestions / requests for information ahead of the next meeting with regards to the setting of the budget for 2011. A copy of the Finance Statement as at 31.8.10 was passed to Cllr Denham.

**33. Training**

Clerks CiLCA Course October 2010 – costing was discussed. It was agreed that terms need to be set for the Clerk being employed for a number of years to obtain funding and a departure repayment agreement be put in place.

The Chairman proposed the CiLCA costing in principle For: 2 Against: 1

**RESOLVED: that the Costing is approved subject to Terms and Conditions being set**

**34. Correspondence Received**

34.1 The Audit of Accounts was received with no comments or matter arising. It was minuted that the annual return was received and accepted by the Council.

34.2 The Dog Fouling Campaign by EHDC was well received. The Chairman informed the Council that we are campaigning for a Dog Bin and that that information had been included in the Newsletter regarding cleaning up after your dog. A Hares representative informed the Council that they enforced no dogs at all the Football Games. Notices have been requested from EHDC and the Clerk will display once received.

34.3 To receive the STOP Stansted Expansion – it was agreed that any Councillor wishing to support this should send letters personally

34.4 The LDF Bulletin from EHDC was received

34.5 Information had been supplied by the Clerk with regards to Phone Box Renovation. It was agreed that quotations for renovation to be obtained by the Clerk.

34.6 The distribution of correspondence was discussed and it was agreed that electronic copies should be distributed - the Clerk to scan and electronically distribute all post in advance of the meetings where necessary. One copy will be provided at meetings for information only.



**35. Meetings**

- 35.1 All correspondence to be electronically distributed where possible – as 34.6
- 35.2 How the Annual Parish Meeting and the Annual Meeting of the Parish Council should be held was discussed, it was decided that the Annual Parish Meeting with awards and drinks should be on a separate night to the Annual meeting of the Parish Council and Parish Council Meeting.

Cllr Benson proposed the Annual Parish Meeting and the Annual Meeting of the Parish Council be held on separate dates, all in favour

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**RESOLVED: that the Annual Parish Meeting be held on one date with awards and drinks and the Annual Meeting of the Parish Council be held on a different date**

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**36. Village Signs**

There was no update on village signs

**37. Meads**

- 37.1 The Chairman will oversee the Play Ground repairs, quotations have been requested.
- 37.2 Information was received on the alleged accident at the Meads.
- 37.3 Information was received on the Veolia works carried out at the Meads Car Park, it was agreed that the entrance resurfacing works were much improved.
- 37.4 Riverbank landscaping was discussed. It was commented that there is some barbed wire on the bank which may be exposed when landscaped. The safety of users to be paramount in any landscaping – Cllr Kilby and Cllr Haselden to report back to Council on proposed works.
- 37.6 The Schedule of Usage for the Meads was discussed, shared timings / dates to be confirmed, invoice for £350 has been received, £200 has been paid already.
- 37.7 The control of rabbits was discussed as this year was particularly problematic.

Cllr Kilby proposed obtaining quotes for the control of rabbits For: 2 Against: 2

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**RESOLVED: the Chairman took the casting vote to obtain quotations for the control of rabbits**

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**39. Parish Items**

It was agreed that the Great Hormead Grounds Maintenance should go to Tender for 2011-2013 via the Newsletter & the Buntingford Journal. This will be drawn up for approval at the next meeting.

**40. Councillors Reports**

There was no School, Police, Village Hall or Web Report

- 40.1 Cllr Benson updated that the Worsted Lane to Mutfords bridleway had been ploughed and she was in contact with EHDC who were redrafting the order.
- 40.2 Chairman Haselden was disappointed by the news that the Village Hall Planning Application had been refused. He urges the VHC to continue to work with the PC and the community in our collective endeavours towards a new Village Hall. Clarification on the rationale for refusal of the application on the grounds of inadequate parking provision as per the notification was given by District Councillor Cheswright.



41. **Date of next meeting**

The next Planning Meeting is arranged for 7<sup>th</sup> October at the Pavilion, starting at 7.30pm and the next Parish Council Meeting is scheduled for 8pm on 4<sup>th</sup> November, at the Village Hall.

There being no further business, the meeting was closed at 9.40pm.

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_