

HORMEAD PARISH COUNCIL

Minutes of the Hormead Parish Council Meeting Thursday 21 July 2016 in the Meads Pavilion at 7.30pm

PRESENT: Cllr Jayne Denham, Chairman (JD); Cllr Robb Denham (RED); Cllr John Kilby (JK);
Cllr Marty Kilby (MK); Cllr Teresa Marks (TM); Cllr Matthew Reeves-Hairs (MRH)

PC David Miller and three members of the public

Clerk: Colin Marks, Clerk to the Parish Council

ACTION

The Chairman welcomed everyone and opened the meeting at 7.30pm.

16.097 Apologies for absence

1. Councillors: None (*Cllr White's emailed apology was not seen until after the meeting*)
2. Others: None

16.098 Declarations of Interest and Dispensations

1. **Declarations of Interest:** Cllr Teresa Marks - a DPI as wife of the Clerk in relation to his payments, as stated on the agenda. Cllr Reeves-Hairs on all Village Hall matters, being Chairman of the VH Committee.
2. **Dispensations** (i) It was noted that Cllr Teresa Marks has a dispensation to speak and vote on Council finance business in which she has a pecuniary interest as the wife of the Clerk, as stated on the agenda; (ii) To receive requests for dispensations: NONE
3. **Requests for dispensations:** NONE.

16.099 No agenda item

16.100 Minutes of the Parish Council Meeting held on 21 June 2016

Cllr M Kilby had asked that the Minutes be amended but did not propose specific wording. It was proposed and seconded that the Minutes be approved as drafted. Following a split vote of 3 for and 3 against, the Chairman used her casting vote and it was **RESOLVED that the Minutes of the ordinary Parish Council Meeting on 21 June 2016 were a true and accurate record.** Cllrs J and M Kilby requested it be recorded that they opposed the motion on the grounds that the Minutes were inaccurate, biased and incomplete. The Chairman signed the Minutes.

JD/Clerk

16.101 Police Report: PC David Miller arrived late, but gave the following report.

Taking the area as a whole, which includes Anstey and Braughing, between 21 June and 21 July there were 25 x 101 calls reporting incidents. However, these broke down to just two in Hormead Parish: one involving a bicycle theft in Gt Hormead, and one incident in Willow Close. The majority of the other incidents concerned neighbour disputes in other villages. There is also an ongoing investigation into a high-speed car incident in the parish. The police agreed to keep an eye on a family BBQ at the Meads one evening in August. PC Miller then left the meeting.

16.102 Chairman's Announcements: None

16.103 PLANNING

1. New applications: NONE

2. Decision Notices

3/16/1062/HH Bradbury Farm, Hare Street: *Single storey extension to garage and relocation of existing oil tank* **GRANTED**

3/15/1689/FUL Steelcraft Works, Hare Street: *Demolition of existing buildings and removal of hard standing. Erection of five detached dwellings with parking and landscaping.*

Reconsultation DECISION AWAITED

3/15/1235/HH Meadowlands, Little Hormead: *Raising roof ridge with 3 no dormer windows, two storey rear extension, demolition and replacement of garage* **DECISION AWAITED**

3/14/1624/CL Hillcrest, Hare Street: *Certificate of Lawfulness for use as a dwelling house*

- 3. Other Planning matters** - Including any received too late to be included on the agenda:
1. SLAA informal stakeholder consultation: No comments
 2. **3/16/1446/FUL The Glebe Barn, Lt Hormead: Creation of new vehicular access.** It was **RESOLVED to make no objections subject to the Right of Way being preserved.**

Clerk

16.104 FINANCE

1. Report of the Council’s finances for June was received (Appendix A)

| | |
|---|------------------------|
| Finance Summary from 1 to 30 June | £ |
| Opening bank balance statement 398, 1 June | 8,550.84 |
| Plus income 1 to 30 June | 1,369.50 |
| Minus expenditure 1 to 30 June | <u>2,465.43</u> |
| | 7,454.91 |
| Minus previous month’s presented cheques | <u>559.40</u> |
| Balance available to Council at 30 June | 6,895.51 |
| Plus unrepresented cheques as at 30 June | <u>837.50</u> |
| Bank balance reconciled with statement #399, 30 June | <u>7,733.01</u> |
| Petty cash in hand | £50.00 |

It was unanimously **RESOLVED that the Accounts Statements be accepted.**
An accounts summary is published each month in the Minutes on the website.

Clerk

2. Accounts/bank statement reconciliation. A copy of bank statements 398 - 399 was presented to the Council and noted to reconcile with Accounts Appendix A. Cllr Reeves-Hairs, as a non-signatory member, signed the accounts and statement reconciliation as correct.

3. List of payments. It was unanimously **RESOLVED to approve all the invoices presented for payment:**

| Date | Payee | Item | £ | Chq | Power |
|--------------------------------------|--------------|--------------------|--------|------|---|
| 30/6 | Clerk | Salary May | 416.40 | 1405 | LGA 1972 s112(1), (2A), & s151; LA 2011 s41 |
| 30/6 | HMRC | PAYE 1st quarter | 113.60 | 1406 | LGA 1972 s112(1), (2A), & s151; LA 2011 s41 |
| 21/7 | Clerk | Mileage etc June | 44.45 | 1407 | LGA 1972 s111 |
| 21/7 | Clerk (cash) | Petty cash June | 9.95 | 1408 | LGA 1972 s111, 114, 140 |
| 21/7 | SC Ruff | Litterpick to 15/7 | 260.00 | 1409 | OSA 1906 s9 & s10 |
| 21/7 | O Northover | Pavilion to 17/7 | 113.00 | 1410 | LGA 1972 s133 |
| 21/7 | Earthworms | Meads June | 980.00 | 1411 | LG(MP)A 1976 s19 |
| Recoverable VAT included: NIL | | | | | |

Cheques were signed at the end of the meeting.

Clerk

4. Annual Return 2015/16: To date, no issues arising have been received from the external auditor, BDO.

16.105 Correspondence

Seven items of correspondence were noted as appeared on the agenda:

- Zurich Municipal: Pavilion flood
- The Debdcycle Team: Carver Barracks cycle ride poster - 3 September
- Pensions Regulator: Update on key action dates. Note: Cllr R Denham advised that the actions raised had been dealt with.

16.106 Special Interest Matters:

1. **Village Hall:** Cllr Reeves-Hairs. The crossover is due to be inspected by Highways by the end of the week. Once it has been agreed and paid for, it is anticipated to be 12-14 weeks before the work is done. The outstanding s106 fee has been resolved with HCC and there is now nothing to pay. Bookings continue to come in and there will now be a yoga class every Friday evening. The broken fire door is being replaced. Work has started on the Community Room with finances provided from the remainder of the Community Group funding. The type and

MRH

location of the staircase is being considered. The room will initially be used as a storage area. On a separate matter, there is no news on the proposal for yellow lines on the road outside.

2. Highways: Nothing to report

3. Footpaths and byways:

1. OS map licence. The parish footpaths map has been admirably produced by Len Rogers and James Wyld. The Clerk was asked to purchase a copy, if possible.

Clerk

4. Website: Nothing to report.

Clerk

5. Parishioners concerns: Several parishioners have raised concerns about lorries speeding through the village carrying straw. They are not sheeted and large quantities of loose straw are littering the road and blocking gullies. The problem is exacerbated by untrimmed hedges pulling straw off as the lorries pass by. Clerk to report the problem

Clerk

16.107 Meads field and buildings

1. Pavilion and general

Angus Batey, Chairman of Hare Street and The Hormeads Cricket Club (HHCC) attended and requested an opportunity to speak to the Council. Therefore, it was **RESOLVED to bring forward the suspension of Standing Orders to allow public participation.**

The meeting was suspended at 8.23pm for public participation

Mr Batey said the cricket club had experienced problems since late April when the club's yellow motor roller broke down. Earthworms had loaned them another roller, but that too had quickly broken down, leaving the pitch unrolled for most of the season to date. This has caused considerable problems in preparing a decent wicket, particularly when Hertford play on a Saturday and HHCC have to use the same strip the following day. At the May Parish Council meeting, Cllr John Kilby had volunteered his services to try and repair the yellow roller, and this he and a colleague have been working on, unfortunately without yet resolving the unanticipated problems encountered. In parallel with this, HHCC have been working with Buntingford Mowers to mend the other roller, but again without success as yet and at a possible cost of £300 so far. That work has now been put on hold. The cricket club's concerns are the costs that are building up. The club is very small, having only 17 paying members with an age range of 16 to 62, and therefore income is limited. The biggest annual fundraising event raises about £300. Acknowledging the considerable support already given to the club by the Parish Council, including heavily subsidised hire rates, HHCC nevertheless asked if the PC would consider three possible courses of action:

1. That the PC approach Hertford Cricket Club and ask if they would make a donation to HHCC towards the expense of the roller repair. And,
2. That the PC would help by reducing its rates next year. Or,
3. That the PC would agree to keep the hire fee fixed from 2017 for a reasonable period.

Cllr J Kilby confirmed that, having volunteered his services, he was not charging HHCC personally for working on the yellow roller and that there would be no cost to HHCC if there was not a satisfactory result. The Clerk advised on the PC's position of not being able to provide funding for something for which there is no benefit to at least some of the community. Consideration was given to the possibility of Earthworms increasing their prices in the future, and also whether Hertford CC would continue to hire the facilities.

Following a discussion, it was **RESOLVED (i) to NOT increase the hire fee to HHCC for two years, ie 2017 and 2018; and (ii) to ask Hertford Cricket Club if they would make a donation to HHCC as a contribution towards the roller repairs.**

Cllr J Kilby agreed to report back on any progress made on the yellow roller repairs.

JK

2. Meads maintenance: Nothing further to report

RW

3. Play area: Nothing to report

TM

Parishioner comment on another matter:

A parishioner raised concerns about a bonfire at Owles being toxic due to the burning of plastic and rubber.

Cllr R Denham left the meeting at 8.48pm.

The meeting was called to order and resumed at 8.50pm

- 16.108 Neighbourhood Plan:** Nothing to report
- 16.109 QEII 90th Birthday celebration, 11th June:** Finance report to follow when all invoices are received **JD**
- 16.110 Venue for Parish Council meetings.**
It was agreed to defer this until the September meeting. To help the discussion, Cllr Reeves-Hairs was asked, in his capacity as the Village Hall Chairman, to email the Clerk with VH availability and hire charges. **MRH/
Clerk**
- 16.111 Late items and items for future agendas**
- Meads Car park: new gate and access (July meeting) **RW/Clerk**
 - War Memorial cleaning (IMI Memorial Cleaning Service or similar). Agreed to contact East Herts Conservation Officer for advice and follow up possible grant funding. **Clerk**
 - Play area grants **TM**
- 16.112 Dates of next Meetings:**
Thursday 15th September, 8pm in the pavilion. (No meeting in August) **Clerk**

The Chairman thanked everyone for attending and closed the meeting at 8.55pm

Signed..... Dated.....