

HORMEAD PARISH COUNCIL

**Minutes of the Hormead Parish Council Ordinary Meeting
Monday 15th July 2019 in the Meads Pavilion at 8pm**

*Cllr Jayne Denham, Chairman (JD)	Cllr Richard White (RW)
*Cllr Kevin Glogner (KG)	Vacancy
*Cllr Andrew Hazell (AH)	Vacancy
*Cllr John Kilby (JK)	

* Denotes present

One member of the public, PC David Miller

Clerk: Colin Marks, Clerk to the Parish Council

ACTION

The Chairman welcomed everyone and opened the meeting at 8pm

19.094 Apologies for absence. The following councillor apologies were accepted:

1. Councillors: Cllr Richard White (family)
2. Other apologies: District Cllr Peter Boylan

19.095 Declarations of Interest and Dispensations

1. Declarations of Interest

Cllr Kevin Glogner: a DPI re agenda item 19.102.4 where his company (Landscape Concept Ltd) is receiving a payment.

2. Dispensations: No applications received

3. Consideration of dispensation requests: None

19.096 Approval of June Minutes

It was **RESOLVED** that the *Minutes of the Parish Council Meeting held on 20th June 2019 be taken as read and were a true and accurate record.* The Chairman signed the Minutes.

JD/Clerk

19.097 Chairman's Announcements: None

19.098 Co-option applications: None. There will two vacancies to be filled by co-option after 18th July.

Clerk

19.099 Police Crime Report for the Parish

PC David Miller gave the following report for the month since the June Council meeting:

- 3 crimes were reported: 2 thefts from a building site; 1 theft from a van. This compared to 1 crime in the same period in 2018.
- Criminals who had committed a spate of thefts in the area have been caught and subsequently bailed.

The Chairman thanked PC Miller for attending and he left the meeting at 8.10pm

19.100 District and County Councillors' reports: No reports received.

19.101 PLANNING

1. New applications

3/19/1165/FUL Mill View, Hare Street: Change of use of agricultural land to residential curtilage and erection of garage and store. It was **RESOLVED to object** on the grounds that *Agricultural land should be protected and not changed to residential. The application fails to meet Policy GBR2 which is to maintain the Rural Area Beyond the Green Belt as a valued countryside resource. Also, it does not meet the criteria of Policy VILL2 in the adopted 2018 District Plan, and it also does not meet any objectives of the adopted Buntingford Community Area Neighbourhood Plan.*

Clerk

3/19/1284/FUL 4 & 6 The Chimneys, Hare Street: Alterations to floor plans to include accommodation above garage. (3/15/1689/FUL granted refers). The Council had **no objections**

Clerk

3/19/1342/FUL Land adj to Hormead Cottage: erect 1 x 4-bed dwelling and cart shed.

The Parish Council **objected to this application on the following grounds:**

1. The planning notice title is misleading since the proposed building is not on land adjacent to Hormead Cottage but is actually within its curtilage. This is significant because the

Clerk

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- landscaped garden is an important feature of the curtilage.
2. The proposed street elevation is very misleading in that the land is represented as being level. The topographical survey reveals the ground rises by 1.8m to the rear of the new building, meaning the hillside would have to be dug into. The alternative of building on the existing ground level would result in the new building being significantly higher than Hormead Cottage. The plans must be presented accurately.
 3. The Parish Council is concerned that excavation on the site could make it vulnerable to flooding.
 4. The Flood Risk Assessment confirms that the site must be levelled by digging into the hillside by more than 2m. This will have a huge impact on the trees and the area surrounding the new house.
 5. The new building will have a negative aesthetic impact on the listed cottage immediately beside it.
 6. There are Conservation concerns because the open landscape surrounding the Cottage will be violated. The Parish Council therefore contends that the historical street scene must be preserved.
 7. There are also concerns that the increased number of vehicles entering and exiting the developed site will suffer from poor sight lines due to an inadequate visibility splay on a road that bends slightly and along which traffic habitually speeds.

2. Decision Notices (for information only)

3/19/1105/HH Thatched Cottage, Hare Street: Drop kerb, remove fence. *DECISION AWAITED*

3/18/2532/OUT Land adj to Bradbury Bungalow, Hare Street: 1 detached dwelling. **Appealed to the Planning Inspectorate, Ref 19/00074/REFUSE** *DECISION AWAITED*

3/19/0970/OUT Land adj to Lamorna, Hare Street: Outline planning permission for residential development of three detached dwellings. *DECISION AWAITED*

3. Other Planning matters - Including any received too late to be included on the agenda

3/19/1407/VAR 2 Park Cottages, Lt Hormead: Removal of condition: convert garage into living space. The Parish Council had **no objections**

Clerk

19.102

FINANCE

1. Report of the Council's finances for June was received (Appendix A)

Finance Summary from 1 to 30 June:

	£
Opening bank balance statement 1 June	17,218.77
Plus income	1372.37
Minus expenditure	<u>2,090.28</u>
	16,500.86
Plus unpresented June cheques 1721, 1727, 1728	1,592.50
Minus presented April & May cheques 1702, 1713, 1714, 1719	<u>2,381.26</u>
Accounts balance reconciled with bank statement at 30 June	15,712.10
Minus unpresented May and June cheques 1709, 1721, 1727, 1728	<u>1,597.50</u>
Balance available to Council at 30 June (cash book balance)	<u>14,116.60</u>
Petty cash in hand	<u>50.00</u>

Accounts/bank statement reconciliation. It was noted that the Accounts sheet (Appendix A) and bank statement reconciled. It was unanimously **RESOLVED to accept the Accounts Statement.**

2. Verification of Accounts and Bank Statement. Cllr John Kilby, as a non-signatory member, signed the accounts sheet and bank statement reconciliation.

Clerk

An accounts summary is published each month in the Minutes on the website.

3. Budget vs Performance to 30 June (first quarter). The Clerk presented a detailed report of the first quarter to 30 June. All within budget except for two items: The budgetted £450 income from cricket hire will not happen due to HHCC moving elsewhere. The budgetted £2,750 expenditure for an election did not materialise due to an uncontested election, although a small charge will be made by EHC. Election budget to be held in reserve.

Clerk

4. Payments. Following his DPI declaration, Cllr Kevin Glogner left the room. It was unanimously **RESOLVED to approve the signing of all other orders for payment: (Appendices B1 and B2),**

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including ratifying the June payment to Landscape Concept Ltd. All payments made under the Local Government Act 2011 ss1-8, the General Power of Competence¹

Date	Payee	Item	£	Chq
30/6	Clerk	Salary June	519.70	1727
30/6	HMRC	PAYE 1 st Quarter, April-June	97.80	1728
15/7	Landscape Concept	Meads 5 of 8	975.00	1729
15/7	SC Ruff	Litterpick to 12/7 4of 12	260.00	1730
15/7	Clerk	Expenses June	34.55	1731
15/7	Clerk petty cash	Petty cash June	7.50	1732
Recoverable VAT included:			£162.50	

With only one signatory present, cheques were signed later.

Clerk

5. Bank account signatories and electronic banking

Mandate changes to signatories yet to be made and it was agreed to add Cllr John Kilby as a signatory. The Chairman also to discuss with Barclays the take up of electronic banking. The Clerk to give bank details to the Chairman.

JD/Clerk

19.103 Correspondence (As per the Agenda - noted for information)

- Parishioners: ongoing emails over possible illegal work and fly tipping on site north of Hare Street (19.104.3.2)
- Parishioner: Further concerns and position re Anstey Quarry reinstatement. (19.104.3.1)
- Bucks Pressure Washing: Play area equipment cleaning service (19.105.3)
- Parishioner: Concerns over continued unauthorised use of land and premises at Hillcrest, Hare Street (phone call).

The Chairman further reported that a neighbour had complained about hay being dislodged from farm lorries and blocking the drains – this was acknowledged to be a regular and ongoing problem. There were also complaints about the state of the footway by the school, which needs clearing. It was agreed that Cllr Kevin Glogner would take photographs and report to Highways.

KG

It was agreed that pressure washing the play area equipment could be done in-house.

19.104 Special Interest Matters

1. Highways

1. The temporary closure of Conduit Lane was noted.

2. Public Rights of Way (PRoW) - footpaths and byways

1. The Countryside Officer's April report was received and noted. A copy is on the website.

3. Parishioners concerns and other matters

1. **Anstey Quarry:** Ongoing - Reinstatement of the site remains uncertain and the subject of possible legal action.
2. **Possible illegal activity on land north of Hare Street village:** Ongoing - the police and District Councillor are liaising with EHC enforcement officers on the legal position.

19.105 Meads field and buildings

1. Pavilion.

- Refurbishment and working party: It was agreed to consider again in September.

Clerk/ALL

2. Annual RPII play area inspection:

- Date still to be confirmed by HCC.

Clerk

3. Car Park

- Cllr Glogner had obtained a quote from J Poulton for the delivery of 20 tonnes of 20mm gravel to resurface the car park. If agreed, Cllr Glogner said he would not charge for spreading it. Following a discussion, it was **RESOLVED to buy the gravel for £460 net of VAT**. The Clerk requested an invoice from Poulton against which payment will have to be made in advance of delivery.
- Having the car park open during the day was also discussed. There are logistical problems for opening and closing times, particularly the implementing of the closure time if cars were still parked and their owners not on site. Although this had been done

KG/Clerk

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in the past, it could not happen without considerable member commitment to operate the arrangement on a daily basis.

4. Other matters.

- The Chairman noted that the Church would possibly like to hire the Meads on Sunday 15th September, as last year. To be confirmed between the Chairman and Rev James Sawyer.
- A way forward for the marquee was considered. Unfortunately, the marquee has proven to be much heavier than anticipated and requires a much bigger team to erect and dismantle it. It has therefore proven to be unsuitable. Options are to be considered at the September meeting.

JD

JD/ALL

19.106 Late items and items for future agendas

1. Late items: None

2. Items for future agendas. The following were noted:

- Merchant Navy Day Appeal, 3rd September 2019: It was **RESOLVED to donate £50 to the appeal.**
- VE Day celebration, 8th May 2020
- Pavilion refurbishment (September meeting)
- Possible daffodil planting around the Meads perimeter. Consider doing it as a community project with an Easter event for children. Cllr Glogner offered to donate daffodils (September meeting)

Clerk

ALL

KG/ALL

The member of the public having left, the meeting was not suspended for public comments

19.107 Date of next Meeting

Thursday 19th September at 8pm in the Meads Pavilion. Cllr Kevin Glogner gave his apologies in advance that he will be away for the September meeting.

Clerk/JD

The Chairman thanked everyone for attending and closed the meeting at 9.20pm.

Signed..... Dated.....

