

HORMEAD PARISH COUNCIL

**Minutes of the Hormead Parish Council Meeting
Thursday 21 February 2019 in the Meads Pavilion at 8pm**

PRESENT: Cllr Jayne Denham, Chairman (JD); Cllr Kevin Glogner (KG); Cllr Andrew Hazell (AH);
Cllr John Kilby; Cllr Teresa Marks (TM)

Three members of the public, PC David Miller

Clerk: Colin Marks, Clerk to the Parish Council

ACTION

The Chairman welcomed everyone and opened the meeting at 8pm

19.014 Apologies for absence. The following councillor apologies were accepted:

1. Councillors: Cllr Robb Denham (unwell); Cllr Richard White (work)
2. Other apologies: County Cllr Jeff Jones

19.015 Declarations of Interest and Dispensations

1. Declarations of Interest: Cllr Teresa Marks: a DPI as wife of the Clerk in relation to his payments, as stated on the agenda. Cllr Kevin Glogner: a DPI re agenda item 19.024.7 where his company is submitting a tender quotation. Cllr Andrew Hazell: a DPI re planning application 3/18/2802 as he works for the applicant.

2. Dispensations: (i) It was noted that Cllr Teresa Marks has a dispensation to speak and vote on Council finance business in which she has a pecuniary interest as the wife of the Clerk, as stated on the agenda; **(ii)** To receive requests for dispensations: NONE

3. To consider requests for dispensations: NONE.

Clerk

19.016 To approve and sign Minutes

Ordinary Parish Council Meeting, 17th January 2019: It was unanimously **RESOLVED that the Minutes of the Parish Council Meeting held on 17th January 2019 were a true and accurate record.** The Chairman signed the Minutes.

JD/Clerk

19.017 Chairman's Announcements: None

19.018 Police Crime Report for the Parish

The report from mid-January 2019 to mid-February 2019 was given by PC David Miller.

Calls to police and crimes recorded:

5 calls were made and 2 crimes recorded. In the same period last year, 6 calls were made and 1 crime was recorded. Still a very low incidence in the parish.

Hare coursing in the parish has dropped right off, although there is still activity in other East Herts parishes.

In neighbouring towns there has been a spate of thefts from vans.

The Chairman thanked PC Miller for attending and he left the meeting at 8.08pm.

19.019 District and County Councillors' reports: None received

19.020 PLANNING

1. New applications

3/19/0199/LBC Shangles, Hare Street: Retiling part of roof with Welsh slate.

It was **RESOLVED to support this application**

Clerk

3/18/2802/ARPN Bury Farm House: Convert barn into 5 dwellings.

Although EHC advised they were rejecting this application, it was **RESOLVED to object to this application in support of parishioners' concerns for the following reasons, and to place it on record in case of appeal:**

Clerk

1. It appears to conflict with planning permission granted in 2014 – application 3/14/1112/FP.
2. In terms of size and purpose, it appears to be in breach of the 2015 T&CP Order.
3. The site is immediately outside boundary of the Hormead Conservation Area and its size and appearance would create a serious visual detraction when viewed from within the CA.
4. Application 3/14/1112 referred to above is for seven dwellings on an adjacent site; this proposal merges it into a single site totalling 12 dwellings - unsustainable for the location.

UNAPPROVED DRAFT²

- 5. The proposed route for traffic ingress and egress follows an existing farm track. This would have an unacceptable impact on neighbouring properties and the number of vehicle movements could create traffic risks at its proposed junction with the B1038.
- 6. There are concerns that this is part of an ultimately larger scheme and that developing it piecemeal will circumvent the possibility of planning obligations being imposed that could mitigate the impact of development should this application be approved on appeal.
- 7. It is not identified in the adopted Buntingford Community Area Neighbourhood Plan (BCANP).

3/19/0161/FUL & /0162/LBC Hornead Cottage: Reconstruct three chimneys.

Due to the specialised Listed Buildings aspect, it was **RESOLVED to make no comments**

Clerk

2. Decision Notices (for information only)

3/18/2570/OUT High Trees: Demolish one dwelling and to erect 3 dwellings. **GRANTED**

3/18/2532/OUT Land adj to Bradbury Bungalow: Erect 1 dwelling and double garage
REFUSED

3/18/2497/HH The Willows, Hare Street: Remove a shed and erect a garage **REFUSED**

3/18/2488/VAR Black Barn, North End: Removal of conditions re change of use **REFUSED**

3/18/0349/OUT High Trees, APPEALED 18/00140/REFUSE **APPEAL DECISION AWAITED**

3/18/2378/OUT Land adj Layston House: Variation to condition 2 of 3/17/1690/FUL **GRANTED**

3/18/2377/VAR Layston House: Variation to Condition 2 of 3/17/2168/FUL **GRANTED**

3/14/1624/CL Hillcrest: *Certificate of Lawfulness for use as a dwelling.* **DECISION AWAITED**

3. Other Planning matters - Including any received too late to be included on the agenda:

None

19.021

FINANCE

1. Report of the Council's finances for January was received (Appendix A)

Finance Summary from 1 to 31 January:

	£
Opening bank balance statement 1 January	15,614.85
Plus income 1 to 31 January	0.00
Minus expenditure 1 to 31 January	<u>1,607.66</u>
	14,007.19
Minus presented prev months' cheques 1672, 1677	119.20
Plus unpresented January cheques	<u>0.00</u>
Balance available to Council at 31 January (cashbook balance)	<u>13,887.99</u>
Plus unpresented January cheque 1686	445.00
Bank balance: reconciled with statement at 31 January	<u>14,332.99</u>
Petty cash in hand	<u>50.00</u>

Accounts/bank statement reconciliation. It was noted that the Accounts sheet (Appendix A) and bank statement reconciled. It was unanimously **RESOLVED to accept the Accounts Statement.**

Clerk

2. Verification of Accounts and Bank Statement. Cllr John Kilby, as a non-signatory member, signed the accounts sheet and bank statement reconciliation.

JK/Clerk

An accounts summary is published each month in the Minutes on the website.

3. Budget vs performance to 31 January and year-end forecast

The Clerk presented an itemised performance report against the budget. Against the anticipated year-end bank balance of £8,367, the projected balance now stands at £9,991, subject to any expenditure or income that cannot be anticipated at this time. It was unanimously **RESOLVED to accept the report as presented.**

Clerk

4. Payments. It was unanimously **RESOLVED to approve the signing of all orders for payment: (Appendices B1 and B2)**

UNAPPROVED DRAFT²

Date	Payee	Item	£	Chq	Power
	cancelled	cancelled	--	1685	
31/1	Clerk	Salary January (initial payment)	445.00	1686	LGA 1972 s112(1), (2A), & s151; LA 2011 s41
31/1	Clerk	Salary January (balance)	63.43	1687	LGA 1972 s112(1), (2A), & s151; LA 2011 s41
21/2	Clerk	Expenses Jan	26.11	1688	LGA 1972 s111
21/2	Petty cash	Office exp Jan	11.46	1689	LGA 1972 s111, s114, s140
21/2	SC Ruff	Litterpick to 25/1	260.00	1690	OSA 1906 s9 & s10
21/2	SC Ruff	Litterpick to 22/2	260.00	1691	OSA 1906 s9 & s10
21/2	Affinity Water	Water Aug - Feb	26.42	1692	LG(MP)A 1976 s19
21/2	E.ON	Electric Nov-Feb	96.42	1693	LG(MP)A 1976 s19
Recoverable VAT included:			£ 4.59		

Litterpick to 30/11

Cheques were signed after the meeting.

Clerk

- 19.022 Correspondence** (As per the Agenda - noted for information)
 Oliver Heald MP: UK Power Networks £300k for energy efficiency grants for community buildings
 Barclays: Notice of Buntingford branch closure on 24 May
 Parishioner: enquiry re status of allotments
 HHCC: Arrangements for removal of cricketer's items from the shed and pavilion (19.024.2)
 Parishioner: concerns about planning development in Great Hornead (19.020.2)

19.023 Special Interest Matters

1. **Highways:** Worsted Lane temporary road closure TRO12629 was noted.
2. **Public Rights of Way (PRoW) - footpaths and byways:** The PRoW Countryside Officer's January report was received and noted. A copy is on the PC website.
3. **Parishioners' concerns and other matters:**
 - The Chairman noted that the vicar had raised ongoing concerns with her about speeding traffic near the school.
 - Cllr Kilby noted that a lot of rubbish was being left along the B1368 verges by Open Reach workmen.
 - Cllr Hazell said the footway by the school being overgrown and full of mud.
 - It was asked whether a dog bin could be installed at the junction of Worsted Lane and The Street.

Clerk

19.024 Meads field and buildings

1. **Pavilion** shower room ceiling and leaking roof: it was agreed that Cllr Glogner would inspect the roof to see where water is ingressing. Report at the March PC meeting. KG
2. **Cricket Club.** Removal of belongings from the premises – Chairman liaising with HHCC. JD
 Cllr Kilby and Cllr Glogner are considering moving the motor roller – possibly to Mutfords. KG
3. **Gate security** - improved arrangements: Cllr Hazell said he would liaise with Cllr White. AH/RW
4. **Vandalised pavilion PIR:** Security camera has been installed on the pavilion apex, protected by a heavy-duty grille. The PIR and broken downpipe/gutter repairs are in hand. KG
5. **Tree management** update: Tim Fuller waiting for ground to be firm enough for his vehicles. Clerk
6. **Working Party for pavilion.** 30th March weekend was pencilled in. ALL
7. **Meads maintenance contract tenders for 2019.** Clerk

Cllr Glogner, having declared a DPI, left the room. Of the five contractors invited to tender, three had responded and their quotes were considered. All had complied with the tender requirements and quoted against the same specification. One quote was some 60% cheaper than the average of the other two, and was just 20% of the price the company had quoted in 2016. The Clerk had twice requested the company to verify their price and specification, which they maintained was correct. The Council rejected this quote as being unrealistic. The merits of the remaining two companies and their quotes were then considered. Although Landscape Concept Ltd was the more expensive, it was nevertheless considered to offer the best value for money and the most reliable service. By a vote of 4:0 with one abstention, it was **RESOLVED to offer the contact for 2019 to The Landscape Concept Ltd with an option to extend for a further two years, subject to satisfactory performance.** Invoicing arrangements to be agreed. Clerk

UNAPPROVED DRAFT²

The Clerk produced a risk assessment of the play area identifying a number of items needing attention. It was agreed these should be dealt with asap. The Clerk said he would look at them and also whether it is possible to replace the wooden seats slats with plastic ones.

Clerk/TM

19.025 Late items and items for future agendas

- 1. Late items: None
- 2. Items for future agendas: None

At 9.26pm it was **RESOLVED to suspend the meeting for public comments**

No comments were made

Clerk

The meeting was restored to order at 9.27pm

19.026 Date of next Parish Council Meeting: Thursday 21st March at 8pm in the Meads Pavilion

Clerk/JD

It was agreed that an item on the May Parish Council elections should go in the Newsletter.

Clerk/JD

The Chairman thanked everyone for attending and closed the meeting at 9.30pm.

Signed..... Dated.....

DRAFT