

HORMEAD PARISH COUNCIL

**Minutes of the Hormead Annual Parish Council Meeting
Thursday 16th May 2019 in the Meads Pavilion at 7.30pm**

*Cllr Jayne Denham, Chairman (JD)
*Cllr Kevin Glogner (KG)
Cllr Andrew Hazell (AH)
Cllr John Kilby (JK)

*Cllr Teresa Marks (TM)
Cllr Richard White (RW)
Vacancy

* Denotes present

One members of the public; District Cllr Peter Boylan

Clerk: Colin Marks, Clerk to the Parish Council

ACTION

The outgoing Chairman welcomed everyone and opened the meeting at 7.30pm

19.055 Election of Chairman for the ensuing year

It was proposed, seconded and **RESOLVED that Cllr Jayne Denham be elected as Chairman for the ensuing year.**

Clerk

19.056 Declaration of Acceptance of Office

Cllr Denham signed the Chairman's Declaration of Acceptance of Office

Clerk

19.057 Apologies for absence. The following councillor apologies were accepted:

1. Councillors: Cllr John Kilby (family emergency); Cllr Richard White (illness)
2. Other apologies: County Cllr Jeff Jones, Sgt Duncan Wallace

19.058 Appointment of a Vice-Chairman for the ensuing year

It was proposed, seconded and **RESOLVED that Cllr Richard White, in his absence, be appointed Vice-Chairman for the ensuing year, subject to his acceptance at the next meeting.**

Clerk/RW

19.059 To review and consider the members and terms of reference for committees

1. Staffing Committee: Appointment of Committee Members and affirmation of Terms of Reference. It was proposed, seconded and **RESOLVED that Cllr Jayne Denham, Cllr Richard White, and Cllr Kevin Glogner comprise the Staffing Committee members for the ensuing year.**
2. To consider appointing a VHMRC Representative. It was agreed to defer the consideration of an appointment to a later meeting.

JD/RW/KG

Clerk

Clerk

19.060 Review of the Financial Regulations

Review deferred.

19.061 To review Council's FOI Policy and Procedure, GDPR Policy and SAR Procedure

It was **RESOLVED that the following governance documents do not require any amendments:**

Clerk

1. (i) FOI Policy; (ii) FOI Procedure
2. Publication Scheme (ICO approved)
3. (i) GDPR Policy; (ii) SAR Procedure
4. General Privacy Policy (GDPR)
5. Retention of documents and Records Policy (GDPR)

19.062 Review of Standing Orders

The Clerk reported that Standing Orders are being rewritten to incorporate recent legislation and based on the new NALC model. These will be submitted for adoption in due course.

Clerk

19.063 Review of the Equality & Diversity Policy (Statement of Intent)

It was **RESOLVED that the current Policy does not require any amendments.**

19.064 Dates, times and place of meetings for the coming year

It was **RESOLVED that Council meetings continue to be held on the third Thursday of each month, except August and December when there will be no Ordinary Meetings.**

Clerk

UNAPPROVED DRAFT¹

19.065 General Power of Competence (GPC)

The Clerk explained that, following the May 2nd election, the Parish Council meets the qualifying conditions to be awarded the GPC and the benefits this might bring to the Council. It was unanimously **RESOLVED that the Parish Council be granted the General Power of Competence under the Localism Act 2011, ss 1-8. To be reaffirmed by a resolution at each subsequent Annual Parish Council Meeting during the ensuing 4-year term that the conditions were met at the time this resolution was passed on 16th May 2019.**

Clerk

The Chairman thanked everyone for attending and closed the meeting at 7.55pm.

Signed..... Dated.....

DRAFT