

Hormead Parish Council (DRAFT)

Minutes of the Hormead Parish Council Meeting held on Thursday 20th January 2022 at 7.30pm in the Meads Pavilion

PRESENT: Cllr Jayne Denham (Chairman), Cllr Kevin Foy, Cllr John Kilby,

HCC: Cllr Jeff Jones

PUBLIC: 3 members of the public were present

22.01 Apologies for absence Cllr Chris Peacock.

22.02 Resignation: Cllr K Glogner & Cllr R White

A vote of thanks was recorded to Cllrs Glogner and White for their hard work and dedication across their times as Councillors. They will be very much missed.

22.03 Declarations of Interest and dispensations

1. To receive declarations of interest from councilors on items on the agenda (including non-pecuniary, with the nature of the interest). Members should give due regard to the Disclosable Councillor Conflicting Interests notice at the end of this agenda). Cllr Kilby: Planning application **3/21/1352/HH**
2. To receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

22.04 Minutes of the Parish Council Meeting held on Thursday 18th November 2021 Cllr Kilby objected to the minutes, stating that they included inaccurate comments.

PROPOSAL: That Hormead Parish Council herewith agrees the minutes of the meeting held on the 18th November 2021 are a true and correct record of the meeting. **PROPOSED:** Cllr Denham, Seconded Cllr Foy. **OBJECTION:** Cllr Kilby. **MOTION CARRIED BY MAJORITY.**

22.05 Chairman's Announcements

As Cllrs Glogner and White have resigned, emptying the dog bin on The Meads is not viable. The Clerk recommended the bin re removed as it was unacceptable that Councillors were emptying a dog waste bin – it was considered to be an unnecessary health and safety risk, and people should take their dog waste home to dispose of.

22.06 Public Comment: Limited to 15 minutes and one question only per person.

3/22/0042/FUL: The Livery Yard, Hare Street: Change of use of stable buildings from equestrian use to 4 holiday lets: the applicant attended the meeting and commented that previous HPC comments to his previous planning applications were excessively harsh and he asked for the Parish Council to be kind in its response.

22.07 Appointment of new Clerk: no applications have been received.

22.08 Vacancies: Chairman to give update on current status: there are now three vacancies. The latest resignations will be reported to EHDC to ensure correct process is followed.

22.09 Police Report – report from Buntingford Police: Cllr Jeff Jones reported that Hare Coursing and speeding were priorities, as former priorities including drug dealing have had successful actions achieved.

22.08 Herts County Council and East Herts District Council: Councillors Report:

1. To receive reports from Councillors: Cllr Kilby reported a number of pot holes to Cllr Jones. The Worstead Lane flooding issue was raised at the meeting with Cllr Jones. The Clerk will send a letter to Cllr Jones. **ACTION: CLERK**

2. East Herts Boundary Review: Parish Council response: Cllr Jones recommended Hormead be included with Buntingford as this would then enable 3 District Councillors to represent the area. If Hormead votes to be included with Puckeridge and Braughing, it will have 1 District Councillor.

22.09 Planning

New Planning Applications

3/21/2932/HH: Hare Street House Hare Street Buntingford Hertfordshire SG9 0DY Demolition of remainder of dilapidated fire damaged outbuilding and erection of single storey replacement building ancillary to main dwelling: <i>No objection</i>	Planning application
3/21/2933/LBC: Hare Street House Hare Street Buntingford Hertfordshire SG9 0DY Demolition of remainder of dilapidated fire damaged outbuilding and erection of single storey replacement building ancillary to main dwelling: <i>No objection</i>	Listed building application
3/22/0022/HH: 8 Moorfields, Hare Street: Single storey front extension. 2 new rooflight windows: <i>No objection</i>	Planning application
3/22/0042/FUL: The Livery Yard, Hare Street: Change of use of stable buildings from equestrian use to 4 holiday lets: <i>response to be submitted to EHDC</i>	Planning application
3/21/2554/FUL: Land adj Bradbury, Hare Street: erection of a detached 4 bedroom dwelling with associated parking and new access	Decision awaited
3/21/2494/FUL: Land adj to Hormead Cottage, Gt Hormead, Buntingford, SG9 0NR Erection of two-storey, three bedroom detached dwelling with detached garage and car port.	Decision awaited
3/21/2724/VAR: The Warren Hare Street Buntingford Hertfordshire SG9 0DZ Refurbishment and repair of original cottage, including replacement of external render and reconstruction of chimneys, re-thatching, replacement of existing two storey rear extension, replacement of formally attached outbuildings, to form single storey with glazed link, erection of porch and formation of external steps and retaining wall. Removal of condition 4 (implementation of a programme of archaeological work) of planning permission 3/21/0661/HH - To allow development to continue alongside amended programme of archaeological works.	Decision awaited
3/21/2520/HH: Dane End House, Conduit Lane, Great Hormead Single storey rear extension. New ground floor window opening on North elevation	Awaiting Decision
3/21/2436/FUL: Hillcrest, Hare Street, Buntingford, Herts, SG9 0AB Demolition of 2 single storey dwellings and 11 outbuildings. Construction of 2 single storey environmentally sustainable dwellings, new communal natural wildflower meadow, new vehicle access point created off Hare Street Road and provision of 6 off street car parking spaces	Awaiting Decision
3/21/1936/FUL & 3/21/1937/LBC: Hare Street House, Hare Street, Buntingford, Herts, Conversion of redundant Chapel to a 3 bedroom residential dwelling; external alterations to the fenestration and 4 new window openings and 2 new door	Awaiting Decision

openings. Internal alterations to include new mezzanine floor and staircase. New vehicular access, driveway and creation of a new parking area. Removal of associated trees and new planting	
3/20/2139/FUL Plot 64 Land Opposite Mill View, Hare Street, Buntingford, Herts SG9 0DX Change of use of the land to Gypsy and Traveller residential, with the siting of five caravans, of which no more than one would be a static caravan, erection of a shed, the provision of vehicular parking spaces and soft and hard landscaping, installation of a package treatment plant and associated foul drainage, widening of the existing vehicular access and repairs to the internal access road.	Awaiting Decision
3/21/1352/HH 1 Mutfords Farm, Hare street Buntingford Hertfordshire SG9 0ED. Erection of two storey rear extension and front porch, replacement and repositioning of garage. Alterations to side fenestration's	Awaiting Decision
3/21/1809/HH Spinney View The street Little Hormead Buntingford Hertfordshire. Removal of single storey side projection, garage, front porch and chimneys. Construction of 2 storey side extension and void above. New first floor window openings. Infill existing window openings, alterations to fenestration and external timber cladding.	Awaiting Decision
3/21/1900/CLXU Land To South Of Howe Engineering Hare Street Buntingford Hertfordshire SG9 0DY. Continued use of the land for stationing of mobile home for permanent residential use	Awaiting Decision
3/21/1576/OUT Silkmead Industrial Estate, Hare Street, Hertfordshire SG9 0DX. Outline planning application for the creation of commercial development in use classes E (g), B2 and B8 for up to 25,200 sqm with all matters reserved except for access.	Awaiting Decision
3/21/0701/FUL Kemps Close Hare Street Buntingford Hertfordshire SG9 0DZ. Erection of 5 three-bed terraced dwellings with access, parking, and pedestrian pathway and associated works.	Awaiting Decision
3/21/0962/FUL Bury Farm House Great Hormead Buntingford Hertfordshire SG9 0NS Change of use of farm buildings to 10 residential units with external alterations, provision of outbuildings and garages, upgrade of existing access. Partial demolition of grain store and further ancillary buildings and structure	Awaiting Decision
3/21/0963/LBC Bury Farm House Great Hormead Buntingford Hertfordshire SG9 0NS Conversion of farm buildings to create 10 residential units with internal and external alterations, provision of outbuildings and garages, upgrade of existing access. Partial demolition of grain store and further ancillary buildings and structures.	Awaiting Decision
3/21/1019/FUL Land Adj Ashdown House Hare Street, Hertfordshire. Change of use of agricultural land to use as dog walking and training field, erection of shelter with storage, 1.89 metre high fencing and parking.	Awaiting Decision
3/21/2888/HH: Greatstones, Hare Street, Buntingford, Herts, SG8 0AD: 2 single storey side extensions	Awaiting Decision

Decision Notices (for information only)

3/21/2160/LBC St Marys Church, The Street, Little Hormead, Buntingford. Hertfordshire. Replacement roof to nave, Chancel and porch.	Permission granted
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3/21/1676/LBC Burton Garth Andersons Lane, Great Hornead, Buntingford, Hertfordshire. Installation of a wooden burning stove in lounge. Raise chimney height to 1.80 metres above thatch by addition of 5 courses of red bricks and a 600 millimetre roll top terracotta chimney pot.	Permission granted
3/21/1090/FUL The Chimneys, Hare Street, Hertfordshire. SG9 0FA. Erection of automated timber gates with additional pedestrian gates over a private road.	Permission granted
3/21/2647/HH: Yeznaby, Horseshoe Hill, Gt Hornead Replacement porch to front	Permission granted
3/21/1945/HH: Burton Garth Andersons Lane Great Hornead Buntingford Hertfordshire SG9 0NX: Installation of a wood burning stove in lounge. Raise chimney height to 1.80 metres above thatch by addition of 5 courses of red bricks and a 600 millimeter roll top terracotta chimney pot	Permission granted
3/21/0902/VAR The Granary Hare Street Buntingford Hertfordshire SG9 0DX. Variation of condition 2 (approved plans) of planning permission: 3/20/1351/HH - Erection of two storey rear and side extensions with 2 side dormers, garage conversion, carport and all associated works.	Permission granted
3/21/2466/ARPN Bulls Farm, The Street, Little Hornead, Buntingford, Hertfordshire SG90LZ. Change of use of agricultural building to Class C3 for 1 dwelling	Prior approval required and refused
3/21/0338/FUL Land to the west of Hare Street (Former Steelcraft Works) Hare Street Hertfordshire. SG9 0FA. Construction of 1 dwelling with detached garage.	Permission granted
LPA Planning Appeal Ref: 21/00007/REFUSE Land Adj The Cottage, The Street, Little Hornead Hertfordshire. Erection of a 3 bedroom dwelling, relocation of garage, landscaping, parking and associated works.	Planning Appeal dismissed
3/21/0561/FUL The Hollows. Land Adjacent to Horseshoe Lane Great Hornead, Hertfordshire. Erection of an L Shaped stable block and feed store with associated concrete base.	Permission granted
3/21/1730/HH Maidshot Horseshoe Hill, Great Hornead, Buntingford, Hertfordshire. Demolition of single storey side extension. Erection of a single storey side extension and insertion of door with open canopy t front	Permission granted
3/21/1007/LBC The Old Bell House 1 Bell House Yard Hare Street Buntingford Hertfordshire SG9 0DZ. Replacement of windows.	Permission refused
3/21/2514/HH: The Warren, Hare Street, Buntingford, Herts, SG9 0DZ Construction of a detached 2-bay oak framed open fronted garage	Permission granted

1. Other planning matters: To consider any late planning applications and other matters

- a) Elm Cottage, Hare Street LPA Appeal Reference: 21/00049/REFUSE If you wish amend your comments or make any new ones, please contact the Planning Inspectorate quoting reference APP/J1915/W/21/3274513 by 20th December 2021. You can make a comment to The Planning Inspectorate at <https://acp.planninginspectorate.gov.uk> or in writing to, The Planning Inspectorate, Room 3/05 Temple Quay House, 2 The Square, Bristol, BS1 6P.
- b) EHDC: HPC responses not loaded to the EHDC website: complaint from parishioner: resolved by EHDC
- c) 3/22/0022/HH: 8 Moorfields, Hare Street: Single storey front extension. 2 new rooflight windows
- d) 3/22/0042/FUL: The Livery Yard, Hare Street: Change of use of stable buildings from equestrian use to 4 holiday lets

Cllr Kilby questioned why EHDC Planning Dept was taking so long to determine planning applications. Cllr Jones responded that new officers have now been appointed and the backlog is being managed.

22.10 Finance

- a) To receive report on the Council's finances and Accounts (Appendix A)
- b) A non-signatory member to sign reconciliation of Accounts and Bank Statement: Cllr Foy signed the documentation
- c) To receive performance vs budget report
- d) To approve signing of orders for payment at the end of the meeting: no orders for payment were provided
- e) Budget & Precept Setting: **PROPOSAL: that Hornead Parish Council herewith adopts the budget for 2022/23 and agrees the precept is set at £26,000 (Twenty Six Thousand Pounds)**
The Chairman commented that revised documentation had not been provided by Cllr Kilby in advance of the meeting, and the format of the hard copy provided at the meeting did not reflect the items discussed at its budget setting meeting. The general situation was that inflation was currently at more than 5%, with a projection that it would be 7% by the end of the year. Failure to increase would result in a decrease in actual spending ability. The Pavilion was in need of urgent repairs which cannot be accommodated should costs increase. Cllr Kilby responded that increasing the precept in line with inflation would mean inflation would keep increasing. A revised proposal was put forward by the Chairman:
PROPOSAL: that Hornead Parish Council herewith adopts the budget for 2022/23 and agrees the precept is set at £27,820 (Twenty Seven Thousand, Eight Hundred and Twenty Pounds). PROPOSED: Cllr Denham, seconded Cllr Foy. OBJECTION: Cllr Kilby. MOTION CARRIED BY MAJORITY.
- f) Risk Assessment: Litter picking: Mr S Ruff: waste carriers licence in place, RAMS supplied and copy of public liability provided. Agreement between HPC and Mr Ruff received.
- g) Asset Register: not discussed.

22.11 Correspondence: To receive correspondence list (*below, for information unless indicated*)

Benefice Good Neighbour Scheme: request for financial contribution

HAPTC: PC meetings must be in public, not virtual

EHDC: tax base

Tree surgeon quote: The Meads

Policing priorities: East Herts Rural

- Proactive Rural patrols to deter rural crime, including hare coursing and poaching.
- Reduce fly-tipping in rural communities, through high visibility presence and proactive work with partner agencies.
- Work with schools and local authorities to educate drivers around the dangers of speeding and inconsiderate parking, taking enforcement action where appropriate.

22.12 Special Interest Matters: To receive reports for:

1. Highways

2. Rights of Way - To receive update from Parish PROW Officer, Nicholas Maddox

3. Tree planting: Cllr Glogner report and recommendations: a quote has been received. HPC will need 2 further quotes to fulfil Financial Regulations.

22.13 Parishioners' concerns and other matters

Flooding: Worsted Lane: to be referred to Cllr Jeff Jones

22.14 Meads fields and buildings:

- Damaged pavilion veranda roof: quotes for repairs – It was suggested that a building condition survey be sought to enable HPC to take a decision regarding repairs and cost/benefit.
- Prevention of flooding to pavilion: Action Plan to be presented for agreement: not received.
- Update on new signs for playground and entrance gate – HPC has yet to agree on wording
- Dog Waste Bin: proposal to pay EHDC to empty bin(s): update from Clerk: EHDC is reviewing the bin emptying regime and how many bins it is emptying.

- R White quote for works for pavilion: £780 for drainage; £35 for new tap: works to tap have been completed. Drainage works have yet to be instructed.

22.15 Other matters for consideration:

- To note items received too late for inclusion on this agenda
- To receive other possible items for future agendas

22.16 Date of next Parish Council Meeting Thursday 17th February 2022, 7.30pm in the Meads Pavilion
Meeting closed at 8.52pm