

HORMEAD PARISH COUNCIL

Press and Media policies

Three clear days before a Parish Council meeting, the Clerk to email meeting agendas to the Hertfordshire Mercury responsible for reporter covering the parish. An agenda should also be emailed to the County Councillor, District Councillor, the senior Rural Police Officer, the head of the school, and the vicar of the church.

Extract from Standing Orders

11. Meetings generally

11.5. Meetings shall be open to the public including the press unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted* or for other special reasons or for persistent disruption and rowdy behaviour by individuals as the Chairman decides. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion

11.17. In accordance with standing order 11.5 above, the press and public shall be provided reasonable facilities for the taking of their report of all or part of a meeting at which they are entitled to be present

29. Relations with the press/media

29.1. All requests from the press or other media for an oral or written statement or comment from the Council shall be processed in accordance with the Council's policy on dealing with the press etc

29.2. Councillors in their capacity as councillors shall not provide oral or written statements or articles regarding the council, its business or other councillors to the press or other media *unless it concerns a matter that has been previously agreed by a resolution of the full council.*

** Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business.*

REVIEWED: Annual Parish Council Meeting, 17 May 2018

NEXT REVIEW DUE: Annual Parish Council Meeting 2019