



Hormead Village Hall Management Committee

Notice of Meeting

NOTICE IS HEREBY GIVEN that the 2016 Annual General Meeting of Hormead Village Hall Management Committee will be held at Hormead Village Hall at 7.30pm on Thursday 24th November 2016 to transact the following business.

AGENDA

1. Minutes of the previous meeting
To be agreed and matters arising.
2. Reports and accounts
To receive and consider the accounts for the year 2015/2016[date] and the reports of the charity trustees.
3. Appointment of charity trustees (will take place at the committee meeting immediately following the AGM)
To re-appoint trustees and to consider nominations for the position of Trustee. Nominations for the position of Trustee must be received by the Secretary by 17th November (contact details below).
4. Any other business
To deal with any matters raised at the meeting.

By order of the Board of charity trustees
Dr Elizabeth Pickup
Secretary
18th October 2016